

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD ON MONDAY, APRIL 19, 1999 AT 4:15 P.M. IN THE BOARD ROOM**

1. ROLL CALL

Members Present:

Barbara Allen
Trish Angus (Non-Voting)
Lawrence Becker
Georgina Ferguson
Sandra Hochstein
Maria Iaquina
Kim Longmuir
Dawn McDonald

Regrets:

Al Atkinson
Paul Biscop
Jim Sator
Debbie Smith
Joan Thomson
Darryl Flasch

- 4.1 Council Facilitation of College-Wide Discussion of Learning Outcomes, Flexible Assessment and Distributed Learning: Education Technology will be the topic of the last workshop and will be presented during the Education Technology week.
- 4.2 Budget 1999-2000: Susan Witter announced she had just received a facsimile from the Ministry indicating that Douglas College will receive 120 new FTEs from the Ministry. Susan indicated that she would make an announcement to the Deans, Directors and Constituency Groups immediately. The President also apprised Council members of a new Budget letter to be distributed throughout the College within the next five days and, she encouraged all to attend the Budget Forum on Wednesday, May 5th at 4:00 p.m.
- 4.3 Review of the Residency Credit Exemption Committee

policies as per their course outlines, OR, where no such policies are stated, to attend at least 70% of classes.

MOVED by M. Iaquina, **SECONDED** by J. Roper:

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions of policy E02.03.13 -- Audit as amended.

The Motion was CARRIED.

c) E03.01.01 Standing Committee on Admissions

MOVED by B. Allen, **SECONDED** by G. Ferguson:

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the withdrawal of policy E03.01.01 -- Standing Committee on Admissions.

It was noted that this Standing Committee exists independent of this

- (a) The Notices of Motion to Approve policies E02.02.01 -- Using Standardized Tests at Douglas College; E02.02.03 -- Conducting Research at Douglas College; and, E02.03.03 -- Awarding of College Credentials will be **brought forward to the May 17, 1999 meeting**. The Chair asked members to forward feedback for clarification of language to J. Allwork.
- (b) The Notice of Motion to Withdraw policies E02.02.01 -- Using Standardized Tests at Douglas College (1994); E02.01.09 -- Assessment Testing; E02.02.02 -- Bill of Student Rights regarding Standardized Testing and Research at Douglas College; E02.02.03 -- Guidelines for Research at Douglas College (1990); E02.03.03 -- Awarding of College Credentials (1998); E04.01.09 -- Student Exchanges; E02.03.01 -- Assignment of Credit to College Courses and Programs and; E03.01.02 Testing and Research Review Committee **will be brought forward to the May 17, 1999 meeting**.
- 5.2 Testing and Research Review Committee: The Notice of Motion **will be brought forward to the May 17, 1999 meeting**. Members expressed a number of concerns regarding the language of, and Terms of Reference of the Committee. J. McKendry will review the Terms of Reference and forward a memo to Ted James. **Ted James to be invited to attend the May meeting**.
- 5.3 LIC Project Proposals: Call for submissions and for committee volunteers: Concern was raised as to the short length of time members were given to submit their proposals. It was noted that proposals could be submitted and retained in the Office of the VP - College Development throughout the year and brought forward at the appropriate time. The Chair and Kim Longmuir will again serve on the ranking committee.
- 5.4 Review of Semester Length: The Chair referred to her memo of April 7, 1999, SMT minutes of February 3 and Brian Davies' memo of April 4, 1999. S. Witter suggested that the Semester Length Review Committee be faculty led. **The Notice of Motion will be brought forward to the May 17, 1999 meeting**; if the motion is approved, Council can further discuss the task force's membership and Terms of Reference.

6. REPORTS

6.1 Report from the Chair

The Chair noted that all annual reports of Standing Committees need to be sent to

