

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD ON MONDAY, DECEMBER 13, 1999 AT 2:30 P.M. IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Barbara Allen (Vice Chair)
Janet Allwork (Chair)
Trish Angus (Non-Voting)
Ray Chapman
Terry Farrell
Cristina Gecolea
Christian Guillou
Sarah Hossack
Edward Inoue
Anna Jajic
Ted James
Kim Longmuir
Wilma Marshall
Dawn McDonald
Beverley Miller
Carole Nelson (Ex-Officio)
Brenda Pickard (Secretary)
Elliot Fox Povey

David Samuel
Des Wilson
Michael Wilson
Susan Witter (Ex-Officio)

Regrets:

Dave Seaweed

Absent:

Michael Blefare

Guests:

Claudia Beaven
Lorna McCallum
Adrienne Peacock
Calvin Wharton

The Chair called the meeting to order at 2:35 p.m.

2. APPROVAL OF THE AGENDA: The Agenda was approved as presented. The order of the Agenda was changed as necessary to accommodate the guests.
3. APPROVAL OF THE MINUTES OF NOVEMBER 15, 1999 MEETING: The Minutes were approved as circulated.
4. BUSINESS ARISING FROM THE MINUTES:
 - 4.1 Marketing Management Program Revision: The Chair referred to Council's discussion in November, specifically regarding the program's compliance with the Language Competency policy. A memo from Gerard Edwards clarified that CMNS 115 (or any English university transfer course as an equivalent) must be taken early in the program as it is a pre-requisite to at least eight marketing

courses. The Chair noted the difficulty of enforcing entry-level language competency requirements in open-enrollment areas.

MOVED by B. Allen, SECONDED by M. Wilson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Marketing Management

Associate of Arts (Women's Studies and Gender Relations): The Chair reminded members that Council's role is to ensure that the specialisations are compatible with the Strategic Directions of the College, that a reasonable process has been followed in determining the particular selection of courses for each credential and that all necessary consultations have taken place.

In response to a question, Lorna McCallum clarified that the courses in the specialisations are university transferable.

Further discussion noted the attractiveness of associate degree specialisations to students, and the need to publicize these specialisations in the College Calendar and to Grade 12 students.

Members were asked to take these specialisations back to their constituent groups for feedback before the next meeting.

- 5.2 "The Associate Degree as a Transfer Credential": Adrienne Peacock, member of the Associate Degree Review Task Force, provided information about proposed revisions to the Associate Degree credentials. Preliminary feedback included the following:

- ! strong support for block transfer initiatives;
- ! concern that the math requirement in the Associate of Arts degree constituted a significant barrier to many arts students, even when broadened to include statistics courses;
- ! a question about whether Computer Information Systems courses would be considered as Computer Science courses; and
- ! support for the overall average C grade.

Members were invited to take the proposed revisions back to their constituencies for information and further feedback. The Chair will communicate Council's preliminary feedback to the Task Force before the January 15th deadline and any additional recommendations received at our January meeting as quickly as possible after that.

- 5.3 Curriculum Committee Recommendations: The Chair referred to the memo contained in the Council package from Ray Chapman.

MOVED by D. Wilson, SECONDED by M. Wilson,

BE IT AND IT WAS RESOLVED:

THAT Education Council short-cycle the motion to approve the submitted Curriculum Guidelines.

The Motion was CARRIED.

MOVED by M. Wilson, SECONDED by B. Allen,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for CRIM 100, 101, 160, 170, 220, 251, 252, 254, 256, 261, 262, and 275, CRIM 304, CISY 110, CISY 310, HORM 420, Math 115, 120, 191, Physics 110, and PHED 312 and 313.

The Motion was CARRIED.

Members were informed that the Curriculum Committee would like the Policy Committee to review what constitutes major and minor revisions as defined in the policy.

MOVED by B. Allen, SECONDED by T. Farrell,

BE IT AND IT WAS RESOLVED:

THAT Education Council short-cycle the motion to request the Policy Committee to review what constitutes major and minor revisions in the *Curriculum Development and Approval* policy.

The Motion was CARRIED.

MOVED by D. McDonald, SECONDED by T. Farrell,

BE IT AND IT WAS RESOLVED:

THAT Education Council refer the definition of major and minor revisions as outlined in the *Curriculum Development and Approval* policy to the Policy Committee for review and subsequent recommendation to Education Council.

The Motion was CARRIED.

At this point W. Marshall joined the meeting.

- 5.4 Budget Guidelines: Susan Witter advised members that the development of the 2000/2001 budget guidelines has commenced. The Budget Committee (SMT) is asking Education Council members to take the guidelines back to their constituents for feedback. The Committee will receive the feedback and forward

- 6.7 Report from the Residency Credit Exemption Committee
Trish Angus reported that two students in the Residency Care Attendant Program have received 100 percent residency exemption.
 - 6.8 Report from the Educational Excellence Committee
Minutes of the November 22, 1999 meeting were distributed.
 - 6.9 Report from the Curriculum Committee
There was no report.
 - 6.10 Report from the Research and Standardized Testing Committee
Ted James reported that a meeting date has been scheduled for January.
 - 6.11 Report from the Education Technology Forum
Concerns were expressed about a recent ETF meeting. Wilma Marshall and Barbara Allen will present a report to Council at its next meeting.
7. NEW BUSINESS (For Information)
- 7.1 Student Appeals
 - 7.2 National Survey of Student Engagement
 - 7.3 Results of Faculty Survey about Unmet Enrollment Demand
 - 7.4 Executive Summary, Cross-Canada PLAR Research Study
 - 7.5 Learning Quarterly
8. ADJOURNMENT