

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, DECEMBER 8TH, 2003 AT 2:15 P.M. IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)

Kevin Barrington-Foote

Marilyn Brulhart

Laura Byrne

Colin Campbell

Regrets:

Heather Barnes

Fran Johnson

Guests:

- 4.1 Program Revision: CISY program structure alteration: There being no further feedback:

MOVED by R. Coulson; SECONDED by L. Byrne,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the CISY program structure effective Fall, 2004.

The Motion was CARRIED 2fTj3 -2.34 TD-0.0006 TccSY proTc.c, 2003

duties of members of the Education Council in a conflict of interest situations”.

The Motion was CARRIED.

4.4 Ad Hoc Committee on Grading Practices

The Chair advised members that Education Council does not have the power to direct instructors on how to manage their students should they choose to attend the national day of action on February 4th.

M. Ouellet advised members that he felt strongly about receiving Council's support for the motion. He noted that tuition fees could go up another 30% and the day of action was to protest against any future fee increases. He added that the University of Victoria's Senate had approved the motion. He also noted that the Education Council's at Kwantlen, Vancouver Community College (VCC) and Malaspina College have all approved the motion to support students. In response to a question, M. Ouellet advised members that VCC's Education Council approved the motion at its' December 2nd meeting.

J. McKendry cautioned members that passing this motion would potentially open the door to future political debate. He added that Council was not the place for this type of discussion.

There was discussion as to whether it was in Education Council's purview to develop a policy concerning specific political absences. It was noted that a policy does exist regarding exams and evaluations of students.

It was noted that most instructors, in the past, have not penalized students for attending the day of action. It was added that there are specific circumstances such as a practicum placements which students would not be able to miss.

At this point in the meeting, the students advised members that they would revise the motion and bring it back at the end of the meeting. The following is the revised motion:

“Be it resolved that the Education Council encourage all Faculty members to allow students to attend the Douglas Students' Union and Canadian Federation of Students National Day of Action without academic penalty between the hours of 10:00 a.m. and 4:00 p.m. and, be it further resolved that the Education Council recognise that in some cases, it will not be possible for instructors to reschedule exams or assignments and, be it further resolved that students be required to make alternate arrangements with instructors prior to February 4”.

At this point the motion was tabled as discussion ensued regarding adding “strongly encourage.....” All members except for three, were in favour of adding the word “strongly”. Council members also asked that the motion be revised once again. Therefore:

MOVED by K. Barrington-Foote; SECONDED by T. James,

explained that the original class size for CAEP 100 was 12. He noted that over the years the class size was increased to 16 to allow more students to go through the assessment process. He added that when the resources were cut to that area the class size should have been changed back to 12. He is asking that the curriculum guidelines be revised at this time.

Concern was expressed regarding the dates the Committee meets. Some members expressed concern that the Committee meets on the first Wednesday of the month. They noted it is extremely difficult for items approved at FEC/DEC to be ready for submission to the Committee.

There was some discussion regarding the consultation sheet. It was noted that this form will be revised in future.

There was unanimous consent to short-cycle the Motion to approve the Curriculum Committee recommendations.

Statistics. She noted the issues were not new and have been occurring over a number of years.

In response to a question, Laurie advised members that the proposed changes would include switching BUSN 335 and CISY 410 so that CISY 410 will be offered in semester 2 and BUSN 335 move to semester 3, and the HISP Coordinator would administer a short math test in the Fall of semester 1. She noted that students could then assess whether they need to pick up an additional math course prior to taking BUSN 335.

Laurie advised members that students would benefit greatly from the course re-

with institutions who are not affiliated with BCCAT come to Council first for approval. It was noted that both agreements have already been formally signed by both institutions.

ACTION Please take this to you constituency groups for feedback at the next meeting.

5.3 Academic Performance Policy Revision: The Chair advised members that the Educational Policy Committee is looking at the Academic Performance policy in order to implement some of the Student Success Task Force (SSTF) recommendations. She added that T. James has revised the policy (contained in the package).

T. James highlighted three features of the policy:

- If a students' GPA falls between 1.99 and 1.71 they will be placed on Academic Alert and notified by the College. The student will be encouraged to seek help to improve his/her academic performance.
- Should a students' GPA fall below 1.71 (based on at least nine credits attempted in a semester) the student will be placed on Academic Probation. The student will then be required to see a Counsellor to remain enrolled. If the student does not see a Counsellor, he or she will be de-registered from all courses and will not be permitted to re-register until such a meeting takes place.
- T. James highlighted the Gold Cord Award. This award will be given to a student whose GPA ranks in the top ten percent of student GPA scores in each Faculty/credential and will be recognized at graduation.

ACTION Please take this to your constituency groups for feedback at the January meeting.

5.4 Business Management Diploma Program - Changes to Program Electives: There being no initial feedback:

ACTION Please take this to your constituency groups for feedback at the January meeting.

6. REPORTS

Due to the lateness of the hour, there were no reports.

- 6.1 Report from the Chair
- 6.2 Report from the President
- 6.3 Report from the Board Representative
- 6.4 Report from the Secretary
- 6.5 Report from the Research Ethics Board (**S. Meshwork**)
- 6.6 Report from the Standing Committee on Educational Policies (**T. James**)
- 6.7 Report from the Standing Committee on Admissions and Language Competency Standards (**T. Angus**)
- 6.8 Report from the Educational Excellence Committee

_____ Vice Chair _____ Secretary