

DOUGLAS COLLEGE

MINUTES OF A MEETING OF EDUCATION COUNCIL

The Minutes of the January 19, 1998 meeting were approved as circulated.

4. BUSINESS ARISING FROM THE MINUTES

4.1. Discussion Paper "System-Level Program Planning and Rationalization"

A Student Forum hosted by the Instructional Division will be held on Tuesday, February 24, 1998 from noon - 1:30 p.m. in the Upper Cafeteria to outline and address issues facing students at the College. Members are encouraged to attend the Forum and inform their respective constituent groups of this event.

The External Audit Team of the **Institutional Self-Study** will be on campus the week of February 23 and a luncheon has been scheduled for Thursday, February 26 from noon to 1:30 p.m. **If members are interested in meeting the Self-Study Team, they are asked to contact the Chair.**

As a result of the article on cheating recently submitted to Council by John McKendry, a request has been received to review the College's **academic dishonesty policy**. This item will be placed on the March agenda. In the meantime, **members were encouraged to let the Chair have any comments or feedback to the policy by March 4 for inclusion in the Council package.**

Education policies currently under review may require detailed discussion by Council. For this purpose, the Chair suggested an **extraordinary meeting**

The Chair requested Council to bring the revised Terms of Reference to their respective constituencies for feedback.

(c) **Board Policy** -- Susan Hamm indicated that the minutes of February 4 meeting include wording of a proposed policy on Board-Council relations, for information. The official policy proposal will appear in due course.

(d) **New Program Approval Process** -- A process for the approval of New Program Proposals was submitted to Council as prepared by an Ad Hoc Committee. **Council was requested to provide feedback to the proposal by March 13 to Susan Hamm.**

The Chair extended a vote of thanks to the Education Policy Committee members for their extensive work.

5.5. Report from the Standing Committee on Planning and Priorities

There was no report from the Committee.

5.6. Report from the Standing Committee on Standards and Admissions

There was no report from the Committee.

5.7. Report from the Residency Credit Exemption Committee

The initial proposal for amalgamation of the Home Support and Resident Care Attendant programs was approved by Council on May 12, 1997. Council now received for consideration the new design for the Home Support/Resident Care Attendant Program. Both Joy Holmwood and Mary Beck attended the meeting and clarified questions concerning the proposed shared and new courses. The new program will also incorporate a supervised practicum for students. The following Notices of Motions were presented:

THAT Education Council approve the Home Support/Resident Care Attendant Program Design, as presented; and

THAT Education Council approve the offering of a Citation in the Home Support/Resident Care Attendant Program.

Members are asked to take the proposals back to FECs/DECs.

6.2. Thomas Haney Centre

Mia Gordon attended the meeting and stated that the College community has received a memorandum dated February 6, 1998 providing an update and background information on Thomas Haney. Questions and comments may be directed to Mia Gordon concerning the progress on Thomas Haney.

6.3. New Policy on Fundraising at Douglas College (Replaces Policies A.04.04.02 and A.04.04.03)

Members were reminded to forward any feedback to the above policy to Peter Greenwood or Mark Crozet by the end of March.

6.4. Internal Process and Criteria for Selection of LIC Proposals

A document outlining the internal Process and Criteria for Selection of LIC Proposals was submitted to Council. The Chair pointed out that Council had a role to play in ranking the proposals and it was felt that this responsibility might be given to the proposed newly constituted College-wide Planning and Priorities Committee. Mia Gordon informed members that a Call for the LIC proposals had been received from C2T2 and the notice will be sent to the Deans some time this week. **Members were asked to inform their constituent groups of this new process.**