

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, FEBRUARY 17, 2003 AT 4:15 P.M. IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Hudson Andrews

Wendy Wheeler

- 4.1 On-line Content in Courses - Notifying Students: The Chair reminded members that this enquiry was from the Library regarding how students are notified that

THAT Education Council support in principle that Douglas College establish a minimum general admission requirement for open enrolment areas in Language, Literature and Performing Arts, Science and Technology, Commerce and Business Administration, Humanities and Social Sciences and Student Development that requires students have achieved a grade of C or above in English 12

programs when it can be demonstrated that the introduction of such processes: has the potential to positively affect attrition rates and program quality, is affordable in terms of financial and human resources, and will still allow for full enrolments into the program.

The Motion was CARRIED.

- 4.2c) Proposal Three: Priority Registration (open enrolment): T. James reminded members that this proposal seeks to amend the current registration system for open enrolment courses by permitting those students with higher GPAs - whether new or returning students - to register earlier in the registration process. He noted the current system of

THAT Education Council approve the curriculum guidelines for PSYC 300; THRT 112, THRT 223, THRT 224, INTR 142, INTR 175, INTR 225, INTR 241, INTR 275, INTR 280, INTR 300, INTR 310, INTR 375, INTR 400, INTR 420, INTR 475, BIOL 103, BIOL 109, BIOL 203, BIOL 209, BIOL 210, BIOL 300, BIOL 320, BIOL 321, BIOL 322, CHEM 321, CMPT 101, CMPT 150, CMPT 210 and CMPT 250.

The Motion was CARRIED.

4.6 Admission and Language Competency Recommendations

There was unanimous consent to short-cycle the Motion to approve the submitted curriculum guidelines.

MOVED by A. Patko, SECONDED by J. Lindsay,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve 1) a reduction of volunteer/work hours from 100 to 60 for admission to the Classroom and Community Support program; and, 2) a prerequisite of BC Principles of Math 11 with a grade of C for Psychology 300.

The Motions were CARRIED.

5. NEW BUSINESS

- 5.1 Withdrawals, Course and Status Changes policy: The Chair advised members that this is the first policy on the regular review cycle that is coming to Education Council.

ACTION Please take this to your FECs/DECs for feedback at the March meeting.

- 5.2 Information Session Regarding SFU Undergraduate Curricula: The Chair asked members to forward feedback directly to Rita Chudnovsky who will pass it on to Dr. Krebs so that he will have time to prepare responses to feedback at the **March 6, 2003 meeting from 12:00 - 2:00 p.m.** (Board room - NWC). The Chair encouraged all members to attend.

ACTION Please advise members of your constituencies of the upcoming meeting.

John McKendry advised members of the work Graham Rodwell and Lorna McCallum are doing concerning a potential Associate of Arts Degree at Douglas College.

- 5.3 Revised Community Social Service Worker Program: The Chair advised members that, since this is a change to a program rather than a specific course, this item comes directly to Education Council for decision.

R. Chapman advised members that, in the process of reviewing the program, it was felt that some of the elective courses should become a requirement of the program. It was noted that the change would not affect the number of required credits rather the total number of required courses for program completion.

ACTION Please take this to your FECs/DECs for feedback and decision at the March meeting.

- 5.4 Quick Response Proposal Review Process: The Chair advised members that this item was on the Agenda for information. She added that the programs which may be offered via this process will be ones that have or will have come through Education Council.
- 5.5 Education Training Relationships with China: The Chair advised members that this item was on the Agenda for information and background for Council members. She noted that affiliation agreements may come to Council as a result of Guangwei Ouyang's work in China.

6. REPORTS

- 6.1 Report from the Chair
There was no report.

- 6.2 Report from the President
The President reported that she is looking forward to more information from the Ministry of Advanced Education on the Leading Edge Endowment B She added that the 2krDwp'

and did not expect “any surprises”.

The President advised members that her President’s Report would be sent to “ALL” by the end of the day.

6.3 Report from the Board Representative

There was no report.

6.4 Report from the Secretary

There was no report.

6.5 Report from the Standing Committee on Educational Policies

K. Longmuir reported that the next meeting is February 18, 2003.

6.6 Report from the Standing Committee on Planning and Priorities

There was no report.

6.7 Report from the Standing Committee on Admissions and Language Competency Standards

The Registrar reminded members that elections for new Council members is ongoing. She noted that she has received four nominations for the two staff positions; one nomination for four student positions; and, two Faculty nominations for ten positions.

The Chair asked members to consider remaining on Council for another year to provide some continuity.

Note from the Secretary: If you are not planning to continue as an Education Council member, please encourage members from within your constituency to put their names forward. The Registrar will not extend the nomination process. The deadline for nominations for Faculty is March 6, 2003.

6.8 Report from the Educational Excellence Committee

L. Byrne advised members that the Educational Excellence Committee was in need of an administrator and two students. J. Koette expressed an interest in joining the Committee.

L. Byrne reminded members the deadline to receive nominations is March 28th, 2003.

6.9 Report from the Curriculum Committee

There was no report.

- 6.10 Report from the Research Ethics Board (REB)
S. Meshwork advised members that the REB is continuing to work on the policy and incorporating feedback received from the College.

- 6.11 Report from the Education Technology Forum
There was no report.

- 6.12 Report from the International Education Advisory Committee
There was no report.

- 7. NEW BUSINESS
 - 7.1 Revised Administrative Policies: *A 10.02.01 Standards of Conduct Involving College Employees; A 10.02.02 Standards of Student User Conduct*

- 8. ADJOURNMENT Moved by H. Andrews. Seconded by G. Rodwell, the meeting adjourned at 5:20 p.m.

_____ Chair _____ Secretary