



Douglas College

**MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday February 18, 2008 at 4:15 pm
New Westminster Campus, Boardroom**

1. ROLL CALL:

Members Present:

Trish Angus (Ex-Officio)
Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Wendy Case
Kathy Denton
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Dianne Hewitt
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Teryl Smith
Sandy Vanderburgh
Susan Witter (Ex-Officio)
Titus Yip

Regrets:

Bruce Hardy

Guests:

Jonathon Baylis
Geri Paterson
Karen Shortt
Debbie Smith

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2. APPROVAL OF THE AGENDA: The Chair requested a fluid agenda to accommodate the guests. Council agreed.
3. APPROVAL OF THE JANUARY 21, 2008 MINUTES:
The minutes were approved as submitted.

Education Council

4. BUSINESS ARISING FROM THE MINUTES

4.1 Educational Policy Revisions

a) *Credentials Awarded at Douglas College Policy*

The Chair reported that the Policy Committee was not able to meet since the last Education Council meeting so this item will be carried over.

4.2 Revisions to the Program Development and Consultation Control Sheets

T. Smith reported that Financial Aid had requested that program developers be aware that new courses need to be designated for students to have financial support.

D. McCloy reported that Health Sciences FEC stressed the need to confer but supported the need for revision.

The Chair asked members to bring feedback to the memo from EOF to the

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It was agreed that the Faculty of Language, Literature and Performing

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following revision to the Admission Criteria for the Collaborative BA (Psychology) Degree
remove the requirement for Math 11, and
remove the requirement for *competitive* admission based on the GPA over the most recent 30 credits**

The Motion was CARRIED

2. Change to Admission Practice regarding Provincial Grade 12 Exams

The Chair explained Education Council should be providing Senior Management Team advice on whether to drop requirements for grade 12 provincials. She further explained that she had been in discussion with the other Education Council Chairs and 6 out of 8 had handled this subject at their meetings and had approved the dropping of the Provincial Grade 12 Exams.

T. Angus pointed out that it was important to recognize that most institutions have done this and, more importantly, local institutions who were in competition with Douglas College have dropped the requirement. She also advised that the Admissions and Language Competency Committee had no contrary advice to provide and supported the recommendation to drop the requirement.

J. Lindsay pointed out that some may wonder if this decision would mean we would be lowering standards but this was not the case. The Vice President's Academic Council had reviewed provincial data that compares provincial exam scores with course scores and found that it was difficult to find a consistent pattern. Generally it seemed that students in the mid grade range (ie C-, C, C+) performed a bit better on the provincial exam while students in the higher grade ranges (ie B and above) performed a bit lower on the provincial exam. Also the difference between exam scores and course grades was not large (ie 2% to 3%) and it varied depending on the course.

Action: Please take this to your constituencies for feedback in order to provide advice to Senior Management Team in March at the March 17, 2008 Education Council meeting.

The Chair requested, if possible, written feedback before the next agenda package deadline, March 6, 2008; or electronically shortly thereafter.

4.8 *Withdrawals, Course and Status Changes Policy*

The Chair explained the motion passed at the January 21, 2008 meeting was not quite correct and she was requesting Council rescind this motion, to be replaced with the correct wording for the revision to this Policy.

There being no further discussion.

MOVED by M. Brulhart; SECONDED by K. Denton,

BE IT AND IT WAS RESOLVED:

THAT Education Council rescind the following motion to the *Withdrawals, Course and Status Changes Policy* approved at the January 21, 2008 Education Council meeting :

3. A credit or audit student may register for the same graded course a maximum of two times unless they are registering in DVST course. Students may register in DVST graded courses a maximum of three times, unless the individual Department of Discipline has a different policy. A student who withdraws will be considered to have “registered” if the withdrawal occurs after the course change period at the end of the second week of classes. This regulation applies to all cases of registration, whether or not the course is successfully completed. Students retain the right of appeal for special consideration of exemption to the Registrar.

The Motion was CARRIED

There was unanimous consent to short-cycle a Motion to Approve the revision to the *Withdrawals, Course and Status Changes Policy*.

There being no discussion.

MOVED by T. James; SECONDED by M. Brulhart,

BE IT AND IT WAS RESOLVED;

THAT Education Council approve a revision to the procedures section of the *Withdrawals, Course and Status Changes Policy* as follows:

3. A credit or audit student may register for the same graded course a maximum of two times unless they are registering in DVST course. Students may register in DVST graded courses a maximum of three times. A credit or audit student may register in mastery evaluated courses a maximum of three times, unless the individual Department of Discipline has a different policy. A student who withdraws will be considered to have “registered” if the withdrawal occurs after the course change period at the end of the second week of classes. This

regulation applies to all cases of registration, whether or not the course is successfully completed. Students retain the right of appeal for special consideration of exemption to the Registrar.

5. NEW BUSINESS

- 5.1 TESL (Teaching English as a Second Language) Citation Program
Debbie Smith and Jonathon Baylis were invited to the table to speak to this item. D. Smith indicated that this program had been two years in the making and consisted of a one semester program of 4 courses in English as a Second Language plus a practicum, to be presented in the summer semester. She reported that the program developers anticipated there would be a lot of interest from students from within the College as the program would then enable them to either teach and/or tutor ESL. She confirmed the curriculum is already developed.
There was extensive discussion which is summarized as follows:

Ann Kitching indicated that she felt the program would be a great addition to the College.

T. Angus requested that the admission criteria be submitted to the Admissions & Language Competency Committee before their next deadline so the committee's recommendations could be submitted at Education Council's next meeting.

K. Denton inquired if it was intended to have the co-requisites as stated, J. Baylis confirmed that it was.

K. Denton indicated that as this was a citation, the programmers did not have to worry about meeting all the core competencies of the Academic Signature. D. Smith responded that she was aware of this but they had carried out the exercise as a matter of interest.

In response to a question J. Baylis confirmed the intent was to eventually be able to transfer to Vancouver Community College or elsewhere but indicated these deta

J. Lindsay indicated that the International Education Department was interested in this Citation as it would help to open opportunities with institutions that they are already working with. Marketing will occur once the program is established.

E. McCausland indicated that the curriculum has already been approved.

The Chair requested members remove a page from the appendices of the proposal that contained personal information.

Action: Please take this to your constituencies for feedback and consideration of a Motion to Approve at the March 17, 2008 Education Council meeting.

6. REPORTS

6.1 Report from the Chair

The Chair informed Council that student representative Alan Yang had forfeited his seat on Council as he had not registered for the last two semesters at Douglas College.

6.2 Report from the President

S. Witter referred to the Speech from the Throne which she mentioned in her President's Report. She indicated there was growing uncertainty where the Government was heading after the release of the 2020 Report. The Minister had set up individual meetings with the Board Chairs and had then cancelled the meetings. She reported there was lots of speculation and rumour. She confirmed that she and the Board Chair were going to Victoria in a week to meet with the Minister.

She confirmed that she expected the College's budget letter would be distributed within two to three weeks.

6.3 Report from the Board Representative

There was no report.

6.4 Report from the Secretary

There was no report.

6.5 Report from the Curriculum Committee

There was no report.

6.6 Report from the Educational Excellence Committee

Education Council

members are looking for replacements and the three replacement members will be appointed and ratified by Education Council.

6.8 Report from the Standing Co