

**MINUTES OF THE REGULAR MEETING OF THE  
DOUGLAS COLLEGE BOARD  
Open Session**

**February 21, 2008  
New Westminster Campus Boardroom**

Open Meeting File No. 2008-02-21

Approved March 20, 2008

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**ATTENDANCE**

Board Members: G. Bowbrick, B. Clarke, C. Codrington, C. Gibson, M. Hemmingsen\*, Y. Irani, A. Kitching, S. Meshwork (Ex-officio), M. Russell\*, N. Steinman, A. Taylor (Chair), P. Wates, S. Witter (Ex-officio)

Observers: Constituency Group Leaders S. Briggs (DCFA), D. McCormack (BCGEU), M. Steinbach\*\*\* (DSU)

Administration: M. Exmann, B. Jensen, J. Lindsay, K. Maynes, C. Worsley; regrets from B. Barber, H. Postma

Honorees: R. Bend, R. Brookes, C. Howorth; regrets from T. Farrell

Guests: T. Bend\*\*, P. Bartleman, S. Bubrick, J. Carrie\*\*, W. Case\*\*\*, B. Cowin\*\*, R. Coulson\*\*, M. Cullins\*\*, G. Eisenberg\*\*, J. Y. Lin\*\*, A. MacGrotty, D. Murphy\*\*, L. Phillips\*\*, K. Price\*\*, G. Robertson\*\*, G. Stanger\*\*, S. Tang\*\*, M. Tarko\*\*, G. Tennant\*\*, K. Wallden\*\*

Recording: S. Donnelly

\* late arrival

\*\* attended a portion of the meeting

\*\*\* absent for a portion of the meeting

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**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 6:02 p.m.

**2. APPROVAL OF AGENDA**

It was moved by Ann Kitching, seconded by Cathie Gibson and resolved:

04/2008

*THAT the agenda be approved as distributed.*

**3. PRESENTATION OF FACULTY EMERITUS AWARDS**

The Chair invited attendees to join him in honouring recipients of the fourth annual Douglas College Faculty Emeritus awards, retirees who had demonstrated sustained excellence over a period of at least ten years at the College, including excellence in teaching and related work, outstanding contributions to one's discipline and outstanding contributions to the College community.

The Chair proceeded with speeches highlighting the contributions of Roberta Bend (Psychiatric Nursing), Ray Brookes (Accounting) and Carol Howorth (Early Childhood Education) as well as those of Dr. Terry Farrell (Political Science). In turn, the three honorees in attendance spoke of their careers, colleagues and students, and in appreciation of this recognition. Award plaques were presented, and a brief recess held while photographs were taken to mark the occasion.

**4. ACADEMIC PLAN UPDATE: ENVIRONMENTAL SCAN**

The Chair welcomed Bob Cowin of Institutional Research and Planning (IRP), who joined the meeting with Vice President Education Jan Lindsay to elaborate on the Academic Planning package distributed to Board members.

#### **4. ACADEMIC PLAN UPDATE: ENVIRONMENTAL SCAN, cont'd**

Jan Lindsay highlighted the two-pronged environmental scan undertaken, including research and data gathering as well as connecting and checking with external partners. A Scholarly Activity discussion paper will be circulated the week of February 25, 2008. Colleagues will be encouraged to provide feedback that may be incorporated into the plan, leading to a review of the College's Academic Vision statement that is intended to guide tactical plan development.

A SWOT analysis evaluating strengths, weaknesses, opportunities and threats will then be undertaken, engaging representatives from BCGEU, DCFA, DSU and The Training Group, amongst others. This will lead to identification of themes at both College-wide and faculty levels. The Faculties' strategic plans will then contribute to a draft plan to be written by the Vice President's Academic Council (VPAC) with assistance from Bob Cowin and circulated for College-wide consultation. The evolving plan will be presented to Education Council, the Senior Management Team (SMT) and then the Board for approval in early 2009.

Bob Cowin discussed the environmental scan, and reviewed the scope of documents available at <http://www.douglas.bc.ca/instres.html>, the College's IRP website. He encouraged Board members to provide feedback at this early stage of the planning process, and highlighted the significance of incorporating a renewed emphasis on student recruitment strategies into academic planning.

Bob Cowin encouraged Board members to direct IRP to any useful documents, and to comment on topics, data, government and economic trends they consider particularly relevant over the coming months. Board members responded favourably to the report and provided their insights. Andrew Taylor thanked Bob Cowin for his good work and presentation; Board members will e-mail additional suggestions or identification of gaps care of the Board's Executive Assistant

*Note: Bob Cowin departed the meeting at this point.*

#### **5. APPROVAL OF MINUTES OF JANUARY 17, 2008**

It was moved by Ann Kitching and seconded by Mary Hemmingsen:

05/2008

*THAT the minutes be approved as distributed.*

#### **6. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes of the January 17, 2008 meeting.

#### **7. INFORMATION/COMMUNICATION**

##### **7.1.1 DCFA**

As no written report was provided, the Chair asked Susan Briggs if she had any comments. Susan Briggs said that the Liberal government's budget professes to be green, and that she hopes it will follow through; she thinks it is not good for post-secondary and for people trying to help students. She expressed cause for hope for partnering with industry and working with Aboriginal students. Stating that DCFA members are aware that we are slated to go to arbitration for contracting out if we can not come to an agreement, Susan Briggs expressed happiness with the proposals put forward by the DCFA, and a sense that such proposals ought to make it easier to partner with industry. The Chair thanked Susan Briggs, and invited questions. No questions were raised.



*Note: M. Steinbach returned to the meeting at 7:40 p.m.*

**8.2 EDUCATION COUNCIL**

**8.2.1 Chair's Report** – The Chair invited questions of Susan Meshwork; there were none.

**8.2.2 Board Member Liaison Report**

**10. ANNOUNCEMENTS AND GENERAL INFORMATION**

Board members noted the extensive media coverage of the David Lam Campus expansion. Andrew Taylor reported on the City of Coquitlam's Open House and Town Hall Meeting scheduled for Wednesday, February 27, 2008 and encouraged Board members to attend and add their voices to efforts to ensure that there is a David Lam Campus stop on the Evergreen Line.

**11. EVENT RSVP ROUNDTABLE**

The Chair introduced this new standing item, and the Executive Assistant's monthly electronic distribution of a spreadsheet identifying upcoming events and Board representation. Commencing with the March 2008 meeting, Board members can preview the summary and then, during Board meetings, quickly respond to a canvas as to which events they can attend.

**12. ISSUES ARISING FROM BOARD MEETING**

There were no such issues.

**13. BOARD MEMBERS' REPORTS**

Board members reported on College-related events they'd attended over the past month, including the budget forums, Winter 2008 graduation ceremonies, the Douglas College Foundation Board retreat and the College-wide Professional Development Day. Ann Kitching advised that funding has been awarded the "Centre for Creative Aging" at the David Lam Campus; she is an active volunteer in this endeavour and encouraged Board members to refer people to the Centre at [cfa@douglas.bc.ca](mailto:cfa@douglas.bc.ca) or through its upcoming website, [www.centreforcreativeaging.ca](http://www.centreforcreativeaging.ca).

Mary Hemmingsen reported on interest on the part of Board and committee Chairs, following the Crown Agency forum, in collaborating with peers on areas of common interest across the system, and on sharing of insights. Susan Meshwork highlighted the "World Café" approach used at the College's Professional Development Day to enable people who are not necessarily familiar with one another to delve deeply into topics of importance.

**14. DATE AND LOCATION OF NEXT MEETING**

The next meeting will be held at the David Lam Campus, beginning at 6:00 p.m. on Thursday, March 20, 2008.

**15. ADJOURNMENT**

There being no further business, the meeting adjourned at 8:13 p.m.

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CHAIR

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PRESIDENT