



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, JANUARY 19, 2015 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Aaron Bayes
Thor Borgford
John Fleming
Brenna Gray
Todd Harper (Chair)
Anna Helewka
Sandra Hochstein
Teryl Smith (alternate for Mary Hodder)
Barbara Leighs
Rod Midgley
Jasmine Nicholsfigueiredo (Vice Chair)
Catherine Sales
Jenny Shin
Doug Simak
Brent Stant
Meg Stainsby (alternate for VP Academic)
George Stroppa
Richard Tardif
Brian Thomas-Peter
Hailea Williams
Andria Wrench
Catherine Carlson (alternate for John Fleming)

Manjit Mandher (Recorder)

Regrets:

Kathy Denton (*Ex-Officio*)
John Fleming
Mary Hodder (*ExOfficio*)

Guests:

Bill Archibald
Carla Alexander
Lawrence Becker
Laura Blumenthal
Elizabeth McCausland
Betty Mitchell

2. APPROVAL OF THE AGENDA

The Chair noted the addition of item 7.2 EASL to ELLA to the agenda. The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

3. APPROVAL OF MINUTES

The December 15th, 2014 Minutes were approved as amended. The following revisions will be completed by the secretary:

Item 5.1 should read %Shaun mentioned this is a very straight forward request to have INST 1100 be added to the Associate of Arts Degree in **Intercultural** and International Studies, effective Winter 2015.+

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Curriculum Items**

a) **Curriculum Committee Recommendations**

The Chair inquired about the internal inconsistency and should we standardized the , [iãã * ÉÁÓÉÖ!æ Áæçã ^áÁ@æÁ ^ áã Á& } d[|Á Á Á |æ Áæ áÁ@Á^ á dæç Á ~æÁ corrects spelling, typos and ensures the correct style guides are in place.

There being no discussion,

There was unanimous consent to Short-cycle the Motion.

MOVED by D. Simak; SECONDED by B. Stant, THAT Education Council approve the submitted guidelines for: ACCT 1222, 4510; ANTH 2240; ASTR 1105; BUSN 3200; ENGR 1110, 1190; GEOG 1180; HIST 2215; MATH 2232, 2421, 2440; PHYS 1108; SOSC3141.

The Motion was **CARRIED**.

4.2 **Educational Affiliations (Notice of Intent)**

a) **Columbia University, NY**

Betty Mitchell was invited to speak to this item.

There being no further discussion,

MOVED by B. Stant; SECONDED by A. Hayes, THAT Education Council approve the request to pursue educational affiliations with Columbia University, NY.

b) **Uganda Martyrs University (Item Withdrawn)**

Betty Mitchell was invited to speak to this item.

Although this item was withdrawn and not up for approval, a lengthy discussion ensued.

Feedback from LLPA was received with their concerns about the proposed affiliation , æÁW æ áæT æc |•ÁW æ^!•æ ÉÆ æ^} Á@Á^ [|•Á @ Á• æ cã c

Betty Mitchell informed the committee that they have contacted the University but have received too many conflicting stories. As this matter is of a serious nature, they will continue to investigate this claim. When the affiliation proposal was being drafted, all reports indicated that the University has a very reputable affiliation with other institutes and large Universities in Europe. Although an extensive search was done on if they are chartered with a creditable base, the committee is not always aware of individual bases.

4.3 Policy Items

a)

under the TOR (page 5 under Procedures to add that the Committee may invite any additional faculty member to provide content expertise.

Another comment was made to clarify the reason why meetings could be held electronically, including asynchronously. Liz mentioned this would be a last ditch effort for the student and it is important to be resolved quickly but appeals would be maybe be asynchronously.

The Chair asked if anyone objected to short-cycling this motion. Hearing no objection to this request.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by B. Stant; SECONDED by A. Helewka, THAT Education Council approve the *Appeal of Final Grades Policy*.

5. New Business

5.1 Program Revision: Teaching English as a Second Language Certificate Program (TESL) (Notice of Motion)

Laura Blumenthal was invited to speak to this item.

A member inquired about the date these revisions would go in effect. Laura was not able to provide this information at this moment but will at the February meeting.

No further discussion,

ACTION: Please refer this item to your constituency groups for consideration of approval at the February meeting.

5.2 Program Proposal: Bachelor of Social Work (Notice of Motion)

Carla Alexander and Lawrence Becker were invited to speak to this item.

The proposed Bachelor of Social Work Degree has taken a few years to be established. Positive results were collected from the market survey conducted by

International professionals that already have work experience from their home countries would also find this credential attractive. With all these many interested groups, it needs to be made clearer of what is considered bridge courses.

A member pointed out that the writing component does not meet the ministry requirements. It is recommended that an English course and one writing course to be transferable.

ACTION: Please refer this item to your constituency groups for consideration of approval at the February meeting.

5.3 Program Revision: Post Degree Diploma Financial Planning (Notice of Motion)

Bill Archibald

The Education Council elections later this month. He noted that all position except for one staff are up for elections and the 2015 - 2016 council could be full of newly elected
possibility of staggering the appointments to possibly eliminate that probability

6.2 Report from the President

The President sent her regrets.

6.3 Report from the Vice President, Academic & Provost

T. Borgford advised the members that an email reminder will be circulated to the faculties to encourage them to double check their guidelines when they are logging them into Curriculum Navigator (CN). There have been recent discoveries of variety of significant errors appearing in the catalogue. He also reminded members that Barbara Allen can be reached at cn@douglascollege.ca should they encounter issues with CN.

He also reiterated that the retired of myDouglas is scheduled for the end of 2015. The course materials and other information will be moved to Blackboard and Blackboard Community platforms. Tim Paul will contact faculties with a schedule of workshops/meetings to guide this transition from myDouglas to Blackboard.

6.4 Report from the Registrar

M. Hodder sent her regrets.

Nothing to report.

6.5

6.10 Report from the Committee on Educational Policies

Nothing to report.

6.11 Report from the Committee on International Education

D. Simak provided the memo from the International Education Committee in which the mandates and corresponding work of the International Education Committee for Education Council was not accurately understood. As this committee has been task driven, it was proposed that a review of the perimeters and mandates of the International Education Committee should provide an accurate understanding their directives.

7. OTHER BUSINESS

7.1 Computing Science & Information Systems: Change of Name (Information Only)

The Chair shared the memo from the CSIS department that their current name Computing Science & Information Systems will be changed to Computing Studies & Information Systems effective Fall 2015.

7.2 EASL TO ELLA: Change of Name (Information Only)

B. Gray shared the memo informing Education Council of the completion of the name change for the former English as a Second Language (EASL) department to English Language Learning and Acquisition (ELLA). There will be no changes to the courses and the name change is effective Fall 2015.

8. NEXT MEETING

Monday, February 16, 2015 at 9:00 am in the Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED BY B. Stant; SECONDED by R. Tardif, that the January 19, 2015 meeting of Education Council be adjourned.