

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD ON MONDAY, JUNE 19, 2000 AT 2:15 P.M. IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Barbara Allen (Vice Chair)
Janet Allwork (Chair)
Trish Angus (Non-Voting)
Michael Blefare
Ray Chapman
Terry Farrell
Cara Fischer (for Elliot Fox Povey)
Christian Guillou
Anna Jajic
Ted James
Kim Longmuir
Wilma Marshall
Dawn McDonald
Carole Nelson (Ex-Officio)
Brenda Pickard (Secretary)
Dave Seaweed
Des Wilson
Michael Wilson
Susan Witter (Ex-Officio)

Regrets:

Elliot Fox Povey

Absent:

Cristina Gecolea
Sarah Hossack
Edward Inoue
David Samuel

Guests:

Roberta Bend
Barb Collingwood
Martha Entin
Bill Main
Wilma McCrossan
Ryan Wray

2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Agenda was re-ordered. The Agenda was approved as revised.

3. APPROVAL OF THE MINUTES OF THE MAY 15, 2000 MEETING: The Minutes were approved as circulated.

4. BUSINESS ARISING FROM THE MINUTES:

4.1 Letter of Intent: Community Mental Health Worker Citation Program: The Chair

at the Planning Session and noted that Council would be pursuing recommendations to improve understanding of and familiarity with educational policies and to address admission standards, assessment, and language competency issues. She noted that the Annual Report in this month's package is a response to a suggestion made at the Planning Session and that informal evaluation of Education Council's effectiveness would be ongoing.

5. NEW BUSINESS

- 5.1 Continuing Education Certificate Programs: R. Chapman noted that the Curriculum Committee has looked at the curriculum guidelines for the three CE Programs and the Programs themselves and recommends their approval to Education Council.

There being no questions for Barb Collingwood, the Chair reminded members that, in accordance with the CE Program Approval Process approved last year, Council agreed to short-cycle the approval process.

There was unanimous consent to short-cycle the Motions to approve the submitted curriculum guidelines for the three programs and the programs themselves on the recommendation of the Curriculum Committee.

MOVED by B. Allen, SECONDED by M. Wilson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the curriculum guidelines for the Psychiatric Nursing Refresher Program.

The Motion was CARRIED.

MOVED by D. McDonald, SECONDED by M. Wilson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Psychiatric Nursing Refresher Program.

The Motion was CARRIED.

Moved by R. Chapman, SECONDED by M. Wilson,

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the curriculum guidelines for the
RN Mental Health Nursing Program.**

- a) that Council value the work the Task Group has already done, consider their end place as Council's starting place, and move forward with their recommendation rather than spend a lot of time questioning or reconsidering it;
- b) that a small working group be formed to bring forward a recommendation as soon as possible. She noted that this group should include representation from each of the open enrollment areas (where possible one who is either also on the Task Group or on Council so that connections are easy, and ensuring an Administration and Board representative), a representative from the Standards and Assessment Committee and Trish Angus as Registrar;
- c) that the working group move on minimal language competency standards first, and develop other competencies later as appropriate;
- d) that the working group aim to bring a recommendation to Education Council in the Fall semester.

These received general agreement. The Chair agreed to strike the Committee and chair it initially.

5.3 ACTION Sexual Harassment and Personal Discrimination Policy: The Chair asked members to forward feedback/ comments directly to Mia Gordon.

5.4 Elections for 2000-2001

a) **Election of Vice-Chair**

The Chair requested nominations for the position of Vice-Chair. Wilma Marshall nominated Barbara Allen. Barbara Allen allowed her name to stand. The Chair called for further nominations from the floor. There being no further nominations, nominations for the position of Vice-Chair were closed. **Barbara Allen was elected Vice-Chair by acclamation.**

b) **Election of Chair**

The Vice-Chair called for nominations for the position of Chair. Michael Wilson nominated Janet Allwork. Janet Allwork allowed her name to stand. Further nominations were invited from the floor. There being no further nominations, nominations for the position of Chair were closed. **Janet Allwork was elected Chair by acclamation.**

5.5 Year-end Round Robin: On behalf of Council, the President expressed appreciation to Janet Allwork for the work and leadership she provided during her (first) term and Chair.

6. REPORTS

6.1 Report from the Chair

The Chair advised members that the regular meeting schedule for 2000-2001 was in the package.

The Chair referred to Council's Annual Report 1999-2000, and asked for feedback before sending it out to "ALL" for information.

The Chair reported that the Values Committee will meet Wednesday, August 30.

There was no further report.

6.5 Report from the Standing Committee on Planning and Priorities
The 1999/2000 Annual Report was distributed for information.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards
The Annual Report was received in the package for information.

6.7 Report from the Residency Credit Exemption Committee
The Committee was asked by Council to consider the memo from the Deans, under John McKendry, to consider their suggestion to revise the current PLA policy related to residency.

Discussion focused on if residency is required at all. Is the thought that students get more experience just by being on campus?

Working on it.

ACTION **Please forward feedback/ comments to the Chair for inclusion in the September package.**

6.8 Report from the Educational Excellence Committee
a) Notes of the April 19, 2000 meeting were received in the package.
b) The Committee's Annual Report was received in the package for information.
C. Guillou advised members that the Committee received 21 nominations. Of

It was reported that Keith Ellis is the newly elected Chair of the Education