



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY JUNE 21, 2010 AT 2:15 PM
ROOM 2217 - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Gerry Gramozis
Leon Guppy
Robin Wylie
Peter Kendrick
Thor Borgford
Michael Phillips
Debbie McCloy
Ted James (Ex-Officio)
Jan Carrie
Samirah Abid
Don Valeri
Gary Tennant
Dianne Hewitt
Deb Anderson (A/Vice Chair)
Elizabeth McCausland (A/Chair)
Jo-Anne Bilquist (Secretary)

Regrets:

Zaheeda Merchant
Kate Yoshitomi
Kathy Denton
Scott McAlpine
Bruce Hardy

Guests:

David Moulton
Cheryl Palmer
Laurie Kocher
Ray Chapman
Drew Young
Cheryl Jeffs
Dianne Maxwell
Mark Elliott

2. APPROVAL OF THE AGENDA

The Chair advised members that these items, which were distributed electronically after the Agenda package had gone out, are available on the side table; the Education Council Advice on the Strategic Plan, the Curriculum Committee Addendum, and the Policy items in 4.1 a), b), c).

The Chair asked members to approve a fluid Agenda, Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF THE MAY 17 and MAY 20

4.1 b) Revision of the *Withdrawals Policy*

The Chair indicated that this revision came about as part of the regular cycle of policy review.

T. James advised that most of the revision here is housekeeping, with the only major change being to the late registration period, where a student wanting to enter a class in the second week would have to get instructor permission.

Discussion followed with regard to reallocation of seats when students fail to appear in class, departmental requir

There was unanimous consent to Short-cycle the Motion.

MOVED by J. Carrie; SECONDED by D. Anderson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the amended revisions to the *Admissions Policy*.

The Motion was CARRIED.

The Motion was CARRIED.

b) Career Development Practitioner Advanced Certificate Program

Cheryl Jeffs indicated that the Advanced program builds on the programs currently offered within the career development field. She advised that stakeholders wanted more than just the entry level and intermediate certifications; as a result 4 courses have been developed that would meet the criteria. Cheryl added that hybrid delivery of the course will increase accessibility to the course from around the province.

MOVED by D. McCloy; SECONDED by G. Tennant,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revision to the Health Care Support Worker (CMHW) Program.

The Motion was CARRIED.

5.4 Affiliation Agreement – Blue Mountains International Hotel Management School, Australia (BMIHMS)

The Chair reminded members that Council is not concerned with the details of an articulation agreement, but rather in the purpose, the educational rationale, and the quality of the affiliated institute.

The Chair invited Mark Elliott to speak to this item.

Mark outlined that BMIHMS is a private institute that Douglas College is already affiliated with in Switzerland, and they are now extending their business into Australia. Their outlook is consistent with our position of being a UT transfer facility, nationally and internationally. The Australian location is a hotel school, they have a hotel on campus, and they are well located close to Sydney. Asked about previous student feedback with regard to the Swiss location, Mark indicated that while they have not solicited comments specifically, they've had no negative feedback. He added that it is positive to be able to

6. REPORTS

6.1 Report from the Chair

The Chair reflected that it has been an interesting year for Education Council. She thanked members for all their work. She specifically thanked our student reps, Michael and Samirah for their contributions. She indicated that Council should have a replacement for the Student Services Faculty representative in the fall, and perhaps some other changes on Council.

The Chair specifically thanked those Council members who contributed to the feedback on the Strategic Plan, and indicated that this was the most responsive process seen at the College. The Chair stated that she believes Council will see a lot of new programs developed as a result of the new Strategic Plan. She advised that one of her goals is to streamline the approval process without losing the value of consultation, possibly through a task group of involved stakeholders.

6.1a) Chair report to the Board

The Chair referred to the document in the package.

6.2 Report from the President

The Chair passed along regrets from S. McAlpine at being unable to attend the meeting.

The President had asked the Chair to inform Council that the College Board approved the Strategic Plan at last week's Board meeting. The Chair extended thanks to Council from the President for their contributions to the advice and feedback with regard to the Strategic Plan.

6.3 Report from the Board Representative

Peter Kendrick thanked Council for their work this year, and passed along congratulations to D. Valeri on his election to represent faculty on the College Board.

6.4 Report from the Secretary

The Secretary reminded members that the recent Education Council elections for the positions of Chair and Vice-Chair will be ratified at the September Education Council Meeting.

The Secretary also reminded Council that the September meeting is scheduled for Monday, September 20th at 4:15pm in NW Boardroom.

6.5 Report from the Curriculum Committee

Annual report submitted.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

Annual report submitted.

