

**DOUGLAS COLLEGE**

**MINUTES OF A MEETING OF EDUCATION COUNCIL**

**HELD ON MONDAY, MARCH 15, 1999 AT 4:15 P.M. IN THE BOARD ROOM**

4.1 Council Facilitation of College-Wide Discussion of Learning Outcomes, Flexible Assessment and Distributed Learning: Paul Biscop advised that attendance was lower than past sessions; however, the workshop was quite successful. The next workshop will focus on education technology. Paul encouraged those who could to attend.

4.2 1999-2000 Budget: Guidelines, Decision Process and Assumptions: Susan Witter explained that the initial assumptions and speculations are changing weekly (as information from the Ministry changes). A meeting is scheduled for Tuesday, March 16 to help identify the number of FTEs for the College (this may change the assumptions again). She further explained that a budget newsletter will be forthcoming to apprise the College community of further developments. Susan also indicated that feedback will be appreciated with respect to budget assumptions.

4.3 CIS Advanced Diploma Program -- 14 Point Proposal: Sarah Stephens informed members that the curriculum is now complete and all concerns have been formally addressed.

**MOVED** by Barbara Allen, **SECONDED** by Beverley Miller:

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the Advanced Diploma Program in Computer Information Systems, Software Development Specialist, as submitted, for implementation September 1, 1999.**

**The Motion was CARRIED.**

4.4 (a) Policy E02.06.02 -- College-School District Relationship:

**MOVED** by Paul Biscop, **SECONDED** by Kim Longmuir:

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the revised Policy E02.06.02, College-School District Relationship, as presented.**

**The Motion was CARRIED.**

Policy E02.04.03 -- Curriculum Breadth in College Credentials: The Policy was referred back to the Educational Policy Committee to consider how to move discussion of breadth or electives forward.

(b) Withdrawal of Policies: E02.06.01 -- Establishment of College Credit Courses (or Programmes) with Secondary Schools; Policy E02.06.03 -- Concurrent Studies; E02.03.12 -- Cooperative Education Policy Regarding Credits; and E02.03.14 -- Cooperative Education Designation

**MOVED** by Paul Biscop, **SECONDED** by Darryl Flasch, icy was referred back to the committee to consider how to move discussro mca

Com )2]rMk2l 1 Tfn)-15(a(11( DaCe to)-60q 1 0 0 1 FinND)i0( thVED)arketsm [(:)11( EducaIntiot elect6ED)anage

manage and promote@ the College=s educational programs , under the Act. It was agreed that any guidelines would better be developed through the International Education Advisory Committee. Al Atkinson and Jim Sator agreed to help facilitate further discussions regarding this matter. As to the three Notices of Motion:

**MOVED** by Barbara Allen, **SECONDED** by Sandra Hochstein:

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the Financial Markets and Investment Management Diploma Program consisting of 60 credits, as submitted.**

**The Motion was CARRIED.**

**THAT Education Council approve the setting aside of the English/Communications requirement in this Diploma Program as this program will be taught in China for Chinese students.**

It was felt that the Program as submitted is in compliance with the Language Competency Policy: the entry and exit standards are established by the SIFT faculty. No policy exemption is required.

**Notice of Motion was WITHDRAWN**

**THAT Education Council approve to recommend to the Board that it award a diploma in Financial Markets and Investment Management to graduates of the program.**

**The Motion was CARRIED.**

4.6 Proposed New Policy -- Academic Standards for Curricula and Curricula Delivery: Rod Midgley commented that in relation to Bill 22 Council may have a duty to set criteria for academic standards and evaluation. Rod discussed the importance of having a policy to ensure that the standards set out in course curricula are met in the actual technical delivery, and if there are technical limitations such courses should not be offered. The Chair asked members to consider who may be interested in serving on a task force to further discuss this proposal. Al Atkinson indicated that he would like to be involved.

**MOVED** by Barbara Allen, **SECONDED** by Jim Sator:

BE IT AND IT WAS RESOLVED:

**THAT Education Council refer the proposed new policy -- Academic Standards for Curricula and Curricula Delivery -- to the Educational Policy Committee.**

**The Motion was CARRIED.**

## 5. NEW BUSINESS

5.1 General Studies Diploma and Policy E02.03.08 -- Standards and Procedures for the Development and Approval of New and Revised College Curricula: Rod Midgley distributed an up-dated version of his March 4, 1999 memorandum.

Rod presented his FEC=s view that Policy E02.03.08 establishes standards for College-level work, and that granting a General Studies Diploma for the completion of upgrading or non-College-level work is inconsistent with this policy.

After discussion of the previous task force=s work on the General Studies Diploma, Council affirmed that the Chair and the President were still charged with proposing new directions for this credential review; in the meantime, the Commerce and Business FEC=s request for an interpretation of the Policy could proceed.

**MOVED** by Barbara Allen, **SECONDED**, by Jim Sator:



## 6.2 Report from the President

The President reported that she was pleased with the last Master Education Plan Forum; a new draft of the plan has been distributed to the Deans for input. The next scheduled Forum will be April 21, 1999 -- 12:00 p.m. - 2:00 p.m., one at the New Westminster Campus, and another at the David Lam Campus.

## 6.3 Report from the Standing Committee on Educational Policies