



MINUTES OF A MEETING OF EDUCATION COUNCIL
Held Monday, May 14, 2007 at 2:30 pm
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Trish Angus (Ex-Officio)
Graeme Bowbrick (Vice-Chair)
Marilyn Brulhart
Sebastian Bubrick
Jan Carrie
Kathy Denton
Anne Gapper (Acting Recorder)
Gerry Gramozis
Leon Guppy
Dianne Hewitt
Ted James
Jan Lindsay
Les Marshall
Elizabeth McCausland
Debbie McCloy
Susan Meshwork (Chair)
Colleen Murphy
Teryl Smith
Susan Witter (Ex-Officio)

Regrets:

Bruce Hardy
Sean Hibbitts
Ann Kitching (Ex-Officio)
Jacqueline Smith

Absent:

Inderjit Gill

Guests:

Christiaan Bernard
Rosilyn Coulson
Elizabeth Hicks
Joe Ilsever
Ralph Lake
Allan Lysell
Lorna McCallum
Christina McMullan
Michael McPhee
Debbie Smith

2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Chair asked members to approve a fluid agenda. Council agreed.
3. APPROVAL OF THE APRIL 16, 2007 MINUTES: There was a correction to the last sentence of the first paragraph of point 4.2 on page 4. This sentence should now read:

“R. Yu explained that this will happen next year as the schedule had already been set and he confirmed the Mathematics Department scheduling would not be affected in any way by the program as presented.”

The minutes were approved as amended.

4. BUSINESS ARISING FROM THE MINUTES

THAT Education Council approve the following revision to Admission Requirements for Sign Language Interpreting: Students must demonstrate proficiency in ASL communication as determined by an interview conducted by Douglas College.

The Motion was CARRIED.

4.4 Curriculum Committee Recommendations

There being no discussion.

- a) **There was unanimous consent to short-cycle a motion to approve the Curriculum**

S. Li was invited to the table to speak to this item. S. Li explained that after running the ITEC 1320 Accounting Procedures for the last four years, it had become clear that this course was of little value to the students as it was not related to other courses and was generally not of value when they were seeking job placements. The Business Advisory Committee curriculum Task Force had recommended that a general 'Problem Solving' course be put in place to be taught in the first semester. This new course is tentatively numbered as ITEC 1065, Logic and Design.

S. Li explained that they also wanted to reduce the contents of the three Visual Basic Courses, ITEC 1165, ITEC 1265 and ITEC 2365 to an appropriate level for Opportunity Enabled students.

D. Hewitt asked if Learning Resources had been consulted but it was determined that this was not necessary as no research or lab work was involved.

In response to a question if these courses were transferable to the CSIS program, Simon Li advised they were also proposing to revise the course content in this program as well.

ACTION: Please take this to your constituencies for feedback and consideration for approval at the June Education Council meeting.

5.2 Bachelor of Business Administration Degree - Program Revision

J. Ilsever and E. Hicks were invited to the table to speak to this item. He confirmed that the program revisions had been approved by VPAC at their last meeting. He explained that the Degree had been conditionally approved by DQAB subject to some minor changes which were being presented to Council at this time. These changes meant there will have to be some minor changes at the diploma level as well but he was not asking for approval of revision to the Diploma Program at this time.

The original proposal for the Bachelor of Business Administration included BUSN 4470: Business Strategy and Simulation but DQAB felt that a new course should be designed which was on a more pedagogic level, this course is BUSN 4275, Business Strategy and Competitive Analysis. BUSN 4470 will be redesigned to become a second year offering with a new number BUSN 2275.

FINC 3380: Corporate Performance: Financial Statement Analysis has been deleted to make for a new course MARK 3500: Marketing of Financial Services which has more of a customer service base. DQAB had advised they wanted an upper level marketing course included. This course is currently being designed and will be completed before the end of the summer.

DQAB had also recommended that there should be additional upper level courses with interdisciplinary focus. The existing CISY 3580, CISY 3690,

ECON 3300, ECON 4412 are being added as possible upper level electives as well as a number of other courses which are being developed and are expected to be ready for Fall 2007.

BUSN 4500: Career and Portfolio Development has been developed that covers pre-workplace placement training/orientation sessions and individual work portfolio development. This has been classified as an exit requirement

J. Ilsever explained that Education Council approval is needed by the end of June to as the diploma is starting in September.

Economics were very relevant to 20th century issues. The Chair encouraged communication between the departments to resolve this point. L. McCallum also pointed out that a new economics course, Globalization and the World Economy had been included in the program revision.

ACTION: Please take this to your constituencies for feedback and consideration for approval at the June Education Council meeting.

5.6 Bachelor of Performing Arts (Consortium) Degree - Program Proposal

L. McCallum and A. Lysell were invited to the table to speak to this item. L. McCallum reported that this degree was a consortium of 4 colleges and had been a very extensive process as the degree program was to be approved by 4 different education councils. The concept paper and letter of understanding had been presented to Council at the February 21, 2005 meeting. Consultation had been carried out with internal groups, such as the Registrar's Offices, etc of all 4 institutions. The curriculum guidelines template from the BC Council on Admissions and Transfers' had been used so the format was different from the normal Douglas College format. She confirmed that the proposal had been approved by the Faculty of Language, Literature & Performing Arts' FEC and by VPAC.

L. McCallum reported that they will be putting through a name change for BPAC 4006: Strategic Career Development to Strategic Planning for Careers in Performing Arts. She confirmed that they will consolidate all the suggested changes from all 4 institutions which hopefully will be non-substantive changes. She also confirmed that the Curriculum Committee had received the guidelines; that the Applied Degree Standards Committee had received the package and would be reporting to Education Council;

ESL program at the College instead of staying longer at the school. S. Witter added that Thompson Rivers and Malaspina were the institutions with the largest international programs and these had grown in the last few years mainly because of their affiliation with the Pacific Language Institute.

ACTION: Please take this to your constituencies for feedback and consideration for approval at the June Education Council meeting.

6. REPORTS

6.1 Report from the Chair

The Chair explained that the Campus 2020 Report was not on the agenda as it is only a recommendation at this point and not policy.

The Chair explained that the Faculty of Language, Literature & Performing Arts was requesting that Education Council consider short-cycling the Bachelor of Applied Music Degree at the June meeting. They had assured her because of the time sensitivity, that all the relevant documentation would be available to the FECs for their meetings prior the June Education Council meeting. J. Lindsay added that the College's experience with the last four degrees is that it has been taking 6 to 7 months to obtain a site visit and review by DQAB. Also with the issue of the Campus 2020 recommendation that degrees be removed from colleges, along with changing processes, she felt that we are very close to this degree moving forward and that it would be wise to expedite the process if we were able.

It was confirmed that the anticipated start date for the degree would be September 2008. T. Angus added that it was very difficult to try and recruit students in February or March so the sooner the degree was approved the better it would be for marketing it.

In response to a question as to where they hoped to draw students, J. Lindsay confirmed that the majority would be current students as well as students transferring in from other institutions and past students.

T. James inquired if there would be a second extraordinary meeting for Education Council in June. The Chair replied that that may be necessary or alternatively, that there would be one at the end of August if Council decided not to short-cycle a vote on approval at the June Education Council meeting.

6.2 Report from the President

S. Witter explained they had no prior indication of the section of the Campus 2020 Report that recommended that colleges not be able to offer degrees. She informed Council that the College Presidents group very quickly mounted a campaign and 8 days later the Minister confirmed they would not be considering that recommendation at this time. S. Witter stated that they would be monitoring this very carefully. She also

