

**MINUTES OF MEETING OF EDUCATION COUNCIL  
HELD MONDAY, MAY 11, 2020 AT 9:00 AM  
VIRTUAL MEETING VIA MS TEAMS**

<b>Members Present:</b>	<b>Regrets:</b>
Andrews, Rachelle	Lal, Nikiel ( <i>Ex-officio</i> )
Ataiza, Ariel	
Barker, Jennifer	
Bowbrick, Graeme	<b>Guests:</b>
Cavanagh, Bette (Recorder)	Bhardwaj, Nikhil
Chapell, Brian	Bishop, Maria
Cikes, Ivana (Chair)	Cragg, Carys
Costantino, Manuela	Fraser, Morna

	<b>Observers:</b>
Newton, Rachael	Ho, Tracy
Ng, Rella ( <i>Ex-officio</i> )	
Pacheva, Daniela	
Shin, Jenny	
Smith, Trevor	
Tang, Sherlyn	
Westerman, Marni	

**1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

**2. ROLL CALL**

Nikiel Lal sent regrets to the meeting.

### **3. APPROVAL OF THE AGENDA**

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was amended and approved by consensus, as follows:

- 1) Addition of Item 6.13, Program Requirements: Psychiatric Nursing Program (M. Bishop); and
- 2) Item 5.3, April 20, 2020, Program Revision: Bachelor of Science in Nursing Program, is withdrawn at the initiator's request. This item will be brought back in Fall 2020. (J. Crisp)

### **4. APPROVAL OF MINUTES**

The April 20, 2020 minutes were approved as amended by consensus.

### **5. BUSINESS ARISING FROM THE MINUTES**

#### **5.1 Program Revision: Community Mental Health Work Certificate**

S. Milia spoke to the item.

Further edits were suggested to improve language clarity for students. The Chair will relegate the previous workflow stage to S. Milia to complete the recommended changes.

There being no further discussion,

**MOVED R. Newton, SECONDED by J. Crisp, THAT Education Council approve the Program Revision: Community Mental Health Work Certificate.**

The Motion was **CARRIED**.

### **6. NEW BUSINESS**

#### **6.1 Program Revision: Data Analytics Post-Degree Diploma**

N. Bhardwaj spoke to the item.

After the department surveyed industry job requirements and skills needed to be successful in the field, it became clear that students require greater programming skills. This program revision includes the introduction of a new basic programming course, CSIS 1175 and two new courses CSIS 3190 and CSIS 3290 to better serve DA students.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.



**6.2 Program Revision: Child and Youth Care Diploma**

C. Cragg spoke to the item.

The proposed revisions include changes to the admission requirements to better align with other Child and Youth Care programs in B.C., minor formatting changes and the updating of course substitutions to reflect the new name Indigenous Pathway (formerly Aboriginal Stream).

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.

**6.3 Program Revision: Child and Youth Care (Bachelor of Arts)**

C. Cragg spoke to the item.

In addition to the changes as noted in item 6.2 above, members provided feedback on language clarity and offered suggestions to improve the application process for prospective students.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.

**6.4 Program Revision: Marketing Diploma**

L. Patterson spoke to the item.

The changes include language clean-up and clarification that all upper-level Marketing courses be offered as electives.

A member noted that the earliest date of first offering would be January 2021.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.

**6.5 Program Revision: Marketing Post-Degree Diploma**

L. Patterson spoke to the item.

The proposed changes will ensure students take the required courses in the right order.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.



**6.6 Educational Affiliations: Notice of Intent, VSB-Technical University of Ostrava (Czech Republic), University of Alcalá (Spain), Lingnan University (Hong Kong, China)**

J. Zhao spoke to the item.

J. Zhao provided an overview of the information provided in the agenda package and highlighted some of the unique features of each institution.

It was noted that one of the supporting documents within the agenda package was duplicated. B. Cavanagh will re-circulate an updated version to members.

**MOVED** by M. Westerman; **SECONDED** by R. Newton, **THAT** Education Council refer the Educational Affiliation, Notice of Intent with VSB-Technical University of Ostrava (Czech Republic), University of Alcalá (Spain), Lingnan University (Hong Kong, China) to the Standing Committee on International Education for review.

The Motion was **CARRIED**.

**6.7 Program Revision: Financial Analysis Post-Degree Diploma**

M. Fraser spoke to the item.

The updates address improved pedagogy in the program based on experience with student strengths and deficiencies and to incorporate the new Financial Analysis Capstone course option.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.

**6.8 Program Revision: Financial Planning Post-Degree Diploma**

M. Fraser spoke to the item

The proposed revisions are to address consistency with core curriculum changes made in 2020 by Financial Planning (FP) Canada for the Certified Financial Planner requirements. The course CSIS 1190, Excel for Business, was added as a first term requirement to address student deficiency in these skills. The date of first offering is May 2021.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the June 15, 2020 meeting.

**6.9 Program Revision: Finance Post-Baccalaureate Diploma**

M. Fraser spoke to the item.







their efforts in communicating with their respective FECs and thanked her team for their excellent work on the committee.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by J. Crisp; SECONDED by J. Kinsley, THAT Education Council approve the submitted revised guidelines for: ACCT 3880; FINC 2300, 2340, 3300, 3370, 3390, 4370, 4390; BIOL 1203, 1209; DOPT 2211; HEAR 1200, 1211, 1212; SPSC 3240, 3256. elined lin0(100)**



S. Dench advised that until we know exactly what the guidelines and directives are for post-secondary institutions, instruction will continue to be delivered on-line. There may be an opportunity for some face-to-face instruction in the Fall and we are hopeful that this will include courses with lab components.

As we await further clarity regarding the easing of physical distancing restrictions we





9.10 Report from the Committee on International Education

No report. A meeting will be scheduled to review the Educational Affiliations in item 6.6 above.

10. OTHER BUSINESS

N/A

11. NEXT MEETING

Monday, June 15, 2020 at 9:00 am (Virtual Meeting).

12. ADJOURNMENT

MOVED by R. Newton; SECONDED T. Smith, that the meeting be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 11:11 a.m.

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Chair

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Secretary