

DOUGLAS COLLEGE

MINUTES OF A MEETING OF EDUCATION COUNCIL

HELD ON MONDAY, NOVEMBER 16, 1998 AT 4:15 P.M. IN THE BOARD ROOM

1. ROLL CALL

Members Present:

Barbara Allen

Janet Allwork -Non-Voting (for
M.Stainsby)

Lawrence Becker (Chair)

Paul Biscop

Georgina Ferguson

Darryl Flasch

Sandra Hochstein

Maria laquinta

Rashida Ismail (Secretary)

Dawn McDonald

John McKendry

Beverley Miller

Carole Nelson (Ex-Officio)

Susan Oesterle

Debbie Smith

Julie Roper

Jack Shehadeh

Joan Thomson

Brenda Walton -Non-Voting (for
T.Angus)

Susan Witter (Ex-Officio)

Regrets:

Trish Angus

Al Atkinson

Kim Longmuir

Jim Sator

Meg Stainsby

Absent:

Rosanna Wijenberg

Guests:

Susan Greathouse

Carol Ebner Howorth

Wilma McCrossan

Adrienne Peacock

Tim Shireman

Sandi Strate

The Chair called the meeting to Order at 4:20 p.m.

2. APPROVAL OF THE AGENDA:

Following discussion:

MOVED by Barbara Allen, **SECONDED** by Jack Shehadeh:

BE IT RESOLVED: (Motion 1)

The Douglas College General Studies Diploma will be awarded to students who have successfully completed a course of study consisting of:

\$ 60 credits in a minimum of 20 courses

\$ 1 university transfer English or Communications course

\$ a minimum of **2** courses from each of **3** different Faculties

\$ Child, Family and Community Studies

\$ Commerce and Business Administration

\$ Health Sciences

\$ Humanities and Social Sciences

\$ Language, Literature and Performing Arts

\$ Science and Technology

\$ Educational Services/Student Development

\$ a maximum of **15** credits in any one subject (e.g.BIOL,MODL,CISY)

\$ a maximum of **9** credits in student development courses, as listed in the Douglas College calendar under Educational Upgrading and College Preparatory courses.

The Motion was DEFEATED.

MOVED by Georgina Ferguson, **SECONDED** by Dawn McDonald:

BE IT RESOLVED: (Motion 2)

The Douglas College General Studies Diploma will be awarded to students who have successfully completed a course of study consisting of:

\$ 60 credits in a minimum of 20 courses

\$ 1 university transfer English or Communications course

\$ a minimum of **2** courses from each of **3** different Faculties

\$ Child, Family and Community Studies

\$ Commerce and Business

\$ Health Sciences

\$ Humanities and Social Sciences

\$ Language, Literature and Performing Arts

\$ Science and Technology

\$ Educational Services/Student Development

\$ a maximum of **15** credits in any one subject (e.g. BIOL,MODL,CISY)\$ a maximum of **15** credits in

Education Information Standards and Services (CEISS). The President advised that the Faculty of LLPA will discuss the response and may wish to modify the proposal and re-submit it to the Ministry.

5.4. 1998-99 Budget: Criteria/Guidelines: The President referred to the 1998-99 Budget Criteria/Guidelines as submitted which, she explained, were last year=s criteria developed after extensive discussions at the SMT and Constituent Group Leaders= level. The Chair **asked members to review the guidelines with their constituent groups and provide feedback to him at 5588.**

5.5. Student Appeals Policy -- Letter from the Provincial Ombudsman: The President drew members= attention to the letter from the Provincial Ombudsman dated November 13, 1998 concerning the College =s Student Appeals Policy. They have indicated that the College=s policy is unreasonable, unfair and unjust as it does not allow representation by Counsel for students in all cases. **The Educational Policy Committee was directed to review the letter and provide input to the President so that a response can be sent by November 25, 1998.**

5.6. Review of the Associate of Arts and Science Degrees: Adrienne Peacock, a member of the BCCAT Associate Degree Review Task Force, reviewed the request from the Task Force for advice on potential areas of revisions to curricular requirements and standards which would be valuable to BCCAT when revising the academic requirements for the Associate of Arts and Associate of Science degrees. She also reviewed the proposed requirements for these degrees, as submitted to Council. At Council=s request, Adrienne agreed to list specific questions and issues that need to be addressed by FECs/DECs and forward these with the Council Minutes. **(A list is enclosed herewith.) Members were asked to forward comments to Adrienne or Peter Jones, Chair, Associate Degree Review Task Force.**

Adrienne also advised that a copy of the 1998 Associate Degree Questionnaire Report on Findings, dated July 1998, is available for reference from the Chair, should members be interested.

5.7. PNUR Reduction of an Elective Course: The Chair distributed a Motion supported by the Faculty Education Committee of the Faculty of Child, Family and Community Studies, concerning reduction of an elective course in the PNUR Diploma program and explained that the total number of credits would be reduced from 87 to 84. Bev Miller reviewed the rationale for this reduction and presented the following Notice of Motion:

That Education Council support the PNUR request that an elective in the 4th Semester of the Psychiatric Nursing Diploma Program be removed.

A suggestion was made that the College Policy on Electives be reviewed before the Notice of Motion is considered for approval.

5.8. IDST 104 AIntroduction to Intercultural Relations @: Paul Biscop raised a concern that the above course will be offered in January by the Faculty of LLPA, without consultation with the Department of Sociology-Anthropology, and taught by Communications and ESL instructors as part of the Associate in Arts Degree in International and Intercultural Studies. Council hoped that the new policy on program and curriculum approval will prevent similar jurisdictional situations in the future.

6. REPORTS

6.1. Report from the Chair: In the absence of Meg Stainsby, Lawrence Becker stated that he has attended meetings of the Constituent Group Leaders, College Board and the Education Committee of the Board.

6.2. Report from the President: The 1999/2000 Program Profile submission for Douglas College has been sent to the Ministry. The President encouraged members to review the material contained in the Council package (item 7.5). A meeting with the Ministry officials will be held in January next year at which time the College would know if additional FTEs will be allocated.

The President has developed new goals and objectives, based on her evaluation, for the Board. Copies of her goals and objectives, together with those of the VPs, are available, should members be interested.

6.3. Report from the Standing Committee on Educational Policies Members received a copy of the minutes of the October 28 meeting. The Committee plans to submit a Notice of Motion for the new program approval process in December. On November 18, the Committee will review the College policies intended for Council approval at its November 30, extra-ordinary meeting.

6.4. Report from the Standing Committee on Planning and Priorities: The Committee will be reviewing for input the College-wide strategic/tactical plans submitted by Bob Cowin. A question was raised concerning possible conflict of interest situation whereby plans developed by member(s) in their capacity as employees would be reviewed by them as members of the Planning and Priorities Committee. Members were advised to raise this as an issue, should a situation arise.

6.5. Report from the Standing Committee on Admissions and Language Competency Standards There was no report from the Committee.

6.6. Report from the Residency Credit Exemption Policy A student=s application for an exemption was granted under the College=s PLA policy even though the student is planning to study at UCFV.

6.7. Report from the Educational Excellence Committee The Committee=s terms of reference were distributed to members. The Committee will meet on November 25.

6.8. Report from the Education Technology Forum: The next meeting of the Education Technology Forum will be held on Wednesday, November 18, 1998 from 4:00 - 6:00 p.m. in Room 4308. Both the Listserv and Council WebPage are now operational. Members were reminded to check their E-mail messages on the WebPage and advise Barbara Allen (5247) if they have not received them.

7. NEW BUSINESS -- FOR INFORMATION AND FOR CIRCULATION

7.1. Letter of Intent - Bachelor of Recreation Management -- DC/Malaspina UC:

Julie Roper apprised members of collaborations with Malaspina University College in relation to their Letter of Intent for a Bachelor of Recreation Management Concentration in Therapeutic Recreation.

7.2. AWhy College Grads Get Jobs@, Maclean=s, October 16, 1998.

7.3. AGovernance -- A View from the Council of Education Councils@, Pam Burry, CIEA Profile, September 1988.

7.4. Summary Results from Fall Registration Survey of Students **(B. Cowin)**

Note: Extra-ordinary Meeting for final approval of Education Policies -- Monday, November 30, 1998 at 4:15 p.m. in the Board Room.

8. ADJOURNMENT:The meeting adjourned at 6:15 p.m.

_____ Chair _____ Secretary