

**DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, NOVEMBER 15TH, 2004 AT 4:15 IN THE BOARD ROOM
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Kevin Barrington-Foote
Marilyn Brulhart
Laura Byrne (Vice-Chair)
Colin Campbell
Diana Christie
Debra Flewelling
Kuros Gadareh
Anna Jajic
Ted James
Ann Kitching (Ex-Officio)
Joel Koette
Susan Meshwork (Chair)
Elsie Neufeld
Jan Lindsay
Arlene Patko
Brenda Pickard (Secretary)
Graham Rodwell
Janice Spencer
Peter Tong
Susan Witter (Ex-Officio)

Regrets:

Rosilyn Coulson
Khai Rosli

Absent:

Jeremy Gervan

Guests:

Barbara Allen
Roberta Bend
Pat Brown
Joy Holmwood
Yasmin Irani
Laurie Kenward
Suzanne Miles
Colleen Murphy
Yvonne Savard
Mike Tarko

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2. APPROVAL OF THE AGENDA: The Agenda was reordered to accommodate the guests. The Withdrawals, Course and Status Changes policy was added to item 4.4. A Motion from the Faculty of Child, Family and Community Studies was added as item 5.4. The Agenda was approved as revised.

3. APPROVAL OF THE MINUTES OF THE OCTOBER 18TH, MEETING: It was noted that Ted James sent his regrets for the October meeting. The Minutes were approved as revised.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Health Information Services Program:

a) Affiliation with Ryerson University

MOVED by A. Patko; SECONDED by J. Lindsay,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the affiliation between the Health Information Services Program and Ryerson University.

The Motion was CARRIED.

b) Affiliation with Athabaska University

Laurie Kenward advised members that a representative from Athabaska University will host an evening information session on November 29th. She added that all Health Sciences Alumni are welcome to attend.

MOVED by C. Campbell; SECONDED by J. Koette,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the affiliation between the Health Information Services Program and Athabaska University.

The Motion was CARRIED.

4.2 Program and Services Review Process: It was clarified that this item is not before Council as a Motion for Support. Should members have specific feedback, please forward it to Blaine Jensen directly.

- 4.3 Psychiatric Nursing Degree - Full Program Proposal: The Chair introduced Joy Holmwood, Roberta Bend, Mike Tarko and Yvonne Savard to speak to this item.

Joy advised members that the Template has been submitted to the Ministry. She added that the proposal must meet or exceed nine set criteria developed by the Ministry.

Mike advised members that by the year 2010 the College of Psychiatric Nurses will require all registered Psychiatric Nurses to possess a baccalaureate degree.

In response to a question, Joy advised members that both the diploma and degree streams will run concurrently. She added that the College is required to offer a diploma exit.

It was noted that students are required to take ENGL 1130 in the first semester of the degree program; however, students taking the diploma program are not required to take it until the third semester. It was suggested that it may be beneficial for students in the diploma program to take ENGL 1130 in the first semester as well.

It was noted that a student must have a minimum cumulative GPA of 2.5 to enter the program.

Members expressed appreciation for the thoroughness of the proposal.

Members appreciated the fact that students will be introduced to strategies that will enable them to be successful.

Joy advised members that she has met with a couple of FECs and is willing to meet with other FECs/DECs should they have questions regarding the Full Program Proposal.

ACTION Please take this to your constituency groups for feedback and a Motion for Approval at the December meeting.

- 4.4 Educational Policy topics: Priority Registration, Course Outlines and Withdrawals, Course and Status Changes policy:

Priority Registration

By way of background, T. James advised members that a recommendation was approved by Council that new and returning students (commencing Winter 05) be given priority registration based on their GPA. It was noted that this will not affect those students who currently receive special registration dates. It was

clarified that this will not affect closed or limited enrollment students.

Subsequent to the meeting, the Registrar provided the following email to members clarifying the rationale for special group priority registration: “1. International Students - Immigration requires that the student be registered for a certain number of credits per year to maintain a student visa; 2. Athletes - Varsity team players only - league requires that the student be registered for a certain number of credits for eligibility to play in the league - athletic scholarships require a certain number of credits; 3. Disabled Students - stipulated by the Centre for Students with Disabilities based on the need for ordering resources 3 to 4 months in advance; 4. Employees - College commitment to employees; 5. Student Union - participation on College-wide committees such as Education Council and in support of the Student union executive; and, 6. Entrance Scholarship Winners - as a commitment to the student choosing Douglas College and accepting the scholarship.”

Course Outlines

T. James advised members that this issue was raised out of discussions at the Student Success Task Force. It was recommended that the course outlines be revised to include guidelines for student success. He noted that some Task Force members felt this would be too descriptive, others felt it important to identify strategies for student success.

Withdrawals, Course and Status Changes Policy

T. James advised members that, as a result of the change in priority registration,

4.5 Academic Plan - Program Mix, Pedagogy and Scholarly Activity:

In relation to the Program Mix, the President advised members that the feedback from the Ministry indicated the Plan was degree heavy. Members were referred to two revised pages in the Plan - the Overview of the Academic Directions and Program Mix and, Implementation Schedule.

The President reaffirmed that Douglas will continue to be a comprehensive college offering a broad range of developmental, academic and career programs. She also noted that the College is fully committed to continuing professional education and contract training. She added that Douglas will continue to be a two year comprehensive college which will offer some degrees. She reiterated that Douglas is not moving to become a university college.

A response from the Developmental Education Department Education Committee was received.

The Chair asked for members' feedback regarding the three remaining components of the Plan.

- A suggestion was made to expand course offerings where there are long waitlists. It was clarified that the Plan is fluid in terms of fluctuating enrolments.
- A question was raised regarding whether the College could somehow support students beyond the Foundation Semester.
- It was noted that the community views Douglas as a "community college".
- It was noted that student engagement should focus not only on instructional methods but also students need to be involved with the discipline.
- It was advised that VPAC is working on the Scholarly Activity component. It was added that FECs/DECs will be involved in discussions Regarding this issue.

4.6 Applied Degree Standards Committee: L. Byrne advised members that the Committee is working very hard. She provided members with two templates: 1) Applied Degree Evaluation Worksheet and, 2) Core Competencies and Distinctive Characteristics Matrix.

It was noted that providing a check sheet for proposal developers was a great idea.

ACTION Please take this to your constituency groups for feedback.

to short-cycle the Motion.

There was unanimous consent to short-cycle the Motion.

MOVED by G. Rodwell; SECONDED by D. Christie,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the ITEC program structure to ensure that students are exposed to one programming language during the first intake.

The Motion was CARRIED.

5.2 Concept Papers from Child, Family and Community Studies: The Chair reminded members that Council receives concept papers as information only. The Chair introduced Colleen Murphy and Pat Brown to speak to these items.

- a) Development of a Collaborative Douglas College/Satir Institute of the Pacific Advanced Diploma in Family Therapy: Colleen advised members that currently no programs in British Columbia offer training in family therapy. She noted the Satir Institute of the Pacific (SIP) would like to offer the training in partnership with Douglas College for a number of reasons. It would allow for an expansion of more depth and breadth than the courses offered to date. She noted it would also formally add an evaluative component to Douglas' existing program. She noted that underlying these reasons is the commitment to improving the support and service we offer to our client families and assisting the professionals we teach. Colleen added that the Satir Model is applicable in all the contexts in which people live, from the individual, the family, the community and culture.

Colleen advised members that the program is intended for practitioners who work with families and in family contexts and in clinical settings which provide therapeutic services, family support, and child and youth services.

Colleen advised members that it was anticipated that the first class of twenty four students will include new students and students who have already taken training with the Satir Institute of the Pacific.

In response to a question, Colleen advised members that Satir currently has agreements with the University of Victoria and the University of

British Columbia. She noted that difference between those agreements and Douglas is the complete program will be offered at Douglas.

In response to a question, Colleen advised members that the Satir Institute is Canadian; however it has worldwide memberships.

- b) CFCS Advanced Diploma in Addictions and Co-occurring Disorders: Pat Brown advised members that the field of practice currently treats one disorder at a time. She noted this concept paper is an attempt to address

THAT Education Council approve the Motion to remove the first-aid requirement for graduation in the Youth Justice Worker, Child and Youth Care Counselor, Community Social Service Worker and Early Childhood Education programs.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

The Chair reported that she had recently attended a conference in Halifax on Adjudicative Tribunal Training.

The Chair advised members that the Planned Change sub-committee still requires

- 6.10 Report from the Education Technology Forum
There was no report.

7. NEW BUSINESS