



**MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY, NOVEMBER 18, 2013 AT 9:00AM  
BOARDROOM - NEW WESTMINSTER CAMPUS**

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**1. ROLL CALL:**

**Members Present:**

Mark Darville (Ex-Officio)  
Kathy Denton  
John Fleming (replacing S. Wilson)  
Brenna Gray  
Todd Harper (Chair)  
Anna Helewka  
Sandra Hochstein  
Ted James (Ex-

**Regrets:**

Sheila Badanic  
Katryna Koenig  
Scott McAlpine (Ex-Officio)  
Madison Paradis-Woodman

There being no further discussion,

**There was unanimous consent to Short-**

irrelevant courses, they can take courses to help them in areas they have weakness or that are of specific interest to them.

A Council member noted that there are courses in other areas besides English/Communications that could be beneficial to a BBA student in providing context in a particular area.

It was suggested that the BBA committee could identify pathways that could go along with the proposal, outlining possible directions students may wish to go upon receiving their credential and guiding them to the courses that would best suit their needs.

There being no further discussion,

**MOVED by G. Stroppa; SECONDED by A. Helewka, THAT Education Council approve the proposed revision to the Bachelor of Business Administration program.**

**The Motion was CARRIED.**

Glenn thanked Council for the time and research devoted to this discussion, and noted that the committee will take with them all they heard and learned here.

#### **4.4 Program Revision: Citation of Proficiency in College Preparatory English**

The Chair welcomed Jacquie Hebert to speak to this item. He referred Council to the document presented last month.

There being no further discussion,

Learning Centers, Revised AHT Math Readiness Assessment, and ESL 0360 minimum grade requirement for College language proficiency.

The Motion was **CARRIED**.

## 5. **NEW BUSINESS**

### 5.1 **Program Revision: Post Degree Diploma in Financial Planning**

The Chair welcomed Morna Fraser to speak to this item.

Morna advised that this PDD is currently in its first year of operation and is going well. There is sufficient demand to offer program intake each semester, and the proposed changes would make this possible. Additionally, the changes align with new requirements by the Financial Planning Standards Council.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by L. Patterson; SECONDED by G. Stroppa, THAT Education Council approve the proposed revision to the Post Degree Diploma in Financial Planning.**

The Motion was **CARRIED**.

### 5.2 **Articulation Agreement: National Theatre School**

The Chair welcomed Meg Stainsby to speak to this item.

Meg gave a brief outline of the agreement, noting that this Bachelor of Performing Arts Degree is a capstone program, currently in its 2<sup>nd</sup> year. The 9 month cohort program was created by a partnership among 4 institutions, with the tailor-made credential issued by the institution hosting the cohort. Currently the program is physically situated at Capilano University, and will theoretically move among the 4 partner institutions through the years.

K. Denton noted that the Degree Quality Assessment Board was also involved in creating this program.

**ACTION: Please refer this item to your constituency groups for consideration of approval at the December meeting.**

## 6. **REPORTS**

### 6.1 **Report from the Chair**

- a) October Report to the College Board
- b) EdCo Advice on Budget Guidelines
- c) EdCo Advice on 2014-2015 Calendar
- d) EdCo Advice on Winter 2014 Exam Schedule

**6.2 Report from the President**

The President sent regrets for the meeting.

**6.3 Report from the Vice President, Academic & Provost**

K. Denton reported that the Honourable Amrik Virk, Minister for Advanced Education, visited the New Westminster Campus last Friday, where he met with the President, Vice President Academic & Provost, and the College Board Chair. The Minister enjoyed a tour of the campus, tailored to give a broad picture of what the College has to offer. Kathy noted that the visit was a success, with faculty and students answering questions the Minister posed.

**6.4 Report from the Board Representative**

M. Darville thanked Ed Council Student Representatives for feedback they provided to him and advised that he will take it to the Board at Thursday's meeting.

**6.5 Report from the Secretary**

J. Bilquist reminded Council that they should receive their agenda packages in the intercampus mail a week prior to the meeting; if they haven't received it please contact her.

**6.6 Report from the Curriculum Committee**

B. Gray asked Council to remind their constituents to please submit curriculum guidelines for consideration at the December meeting by December 3<sup>rd</sup>.

**6.7 Report from the Educational Excellence Committee**

The Chair noted this committee is meeting today, and a Chair will be established.

**6.8 Report from the Committee on Admissions & Language Competency Standards**

There was nothing further to report.

**6.9 Report from the Committee on Educational Policies**

There was nothing further to report.

**6.10 Report from the Committee on International Education**

G. Stroppa advised that the committee forwarded revisions to the Educational Affiliations Policy to the Educational Policies Committee. He also announced that Doug Simak will be Chair of the International Education Committee moving forward.

**7. OTHER BUSINESS**

There was no other business.

**8. NEXT MEETING**

9. **ADJOURNMENT**

**MOVED by B. Thomas-Peter; SECONDED by J. Shin, that the meeting be adjourned.**

The meeting adjourned at approximately 10:40 am

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**Chair**

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**Secretary**