

**DOUGLAS COLLEGE  
MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY, OCTOBER 20<sup>th</sup>, 2003 AT 4:15 P.M. IN THE BOARD ROOM  
NEW WESTMINSTER CAMPUS**

1. ROLL CALL

**Members Present:**

Trish Angus (Non-Voting)  
Heather Barnes  
Kevin Barrington-Foote  
Marilyn Brulhart  
Laura Byrne  
Diana Christie  
Rosilyn Coulson  
Kuros Gadareh  
Ann Kitching (Ex-Officio)  
Ted James  
Fran Johnson  
John McKendry  
Elsie Neufeld  
Arlene Patko  
Brenda Pickard (Secretary)  
Janice Spencer  
Penny Swanson (Chair)

**Regrets:**

Colin Campbell  
Susan Meshwork (Vice Chair)  
Michael Ouellet  
Graham Rodwell  
Susan Witter (Ex-Officio)

**Guests:**

Todd S. Armitage  
Brenda Addison-Jones  
Kathryn Cernauskas  
Norma Goldie  
Joy Holmwood  
Lorna McCallum  
Linda Pickthall  
Libby Russell (for S. Meshwork)  
Mike Tarko





Members expressed appreciation for the layout of the Committee's report adding that it easy to read and contains relevant information. P. Swanson will pass this on to the Chair of the Committee.

**There was unanimous consent to short-cycle the Motion to approve the Curriculum Committee recommendations.**

**MOVED by E. Neufeld, SECONDED by H. Barnes,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the submitted curriculum guidelines for PHYS 104, PHYS 170, GEOL 200, CMNS 316, CFCS 410, CISY 165, CISY 275, CISY 365, CISY 375, GEOG 170 and GEOG 270.**

- 5.2 Program Revision: Credential Approval for the Customer and Cashier Training Program: The Chair advised members that Council will need to consider two Motions on this item: 1) to approve the change to this program to be one that offers a citation and 2) to recommend the Board approve the name of the citation.

It was noted that this has previously been approved and offered as a Continuing Education (CE) program. It was added that there are no curriculum changes just a change in designation to a Citation.

**ACTION** Please take this to your constituency groups for feedback and approval at next month's meeting.

- 5.3 Program Revision: Credential Approval for the Light Warehouse Training Program: Please see comments from 5.2.

**ACTION** Please take this to your constituency groups for feedback at next month's meeting.

- 5.4 Information Technology Certificate Program: The Chair introduced Barbara Allen to speak to this item.

Barbara Allen advised members this is a Notice of Motion and she will be asking for Council's approval of this program next month.

By way of background, Barbara advised members that the Opportunities Enabled concept was developed in 1987 by the Worker's Compensation Board (WCB) to provide computer technology training to persons with disabilities in British Columbia. She noted that in 1990 the program was transferred to the Open Learning Agency (OLA) to allow wider access to various academic services, among other things. Barbara advised members that in 2003 the Ministry of Advanced Education and the Worker's Compensation Board approached the College to redevelop an Information Technology program for people with physical disabilities. This, she added, will replace the program that will discontinue when OLA is disbanded.

In response to a question, Barbara advised members that the maximum number of students per year will be twenty. She added that approximately fifty percent of student referrals will come from WCB. Other student referrals will come from various government Ministries, private insurance companies, and individual students who are self funded with no agency sponsor.

Barbara noted that students will need to meet the general College entrance requirements.

Barbara advised members that students will be completely immersed in the program, i.e., 9:00 a.m. - 5:00 p.m. five days a week with only one day off between semesters.

In response to a question, Barbara noted that students could be placed in jobs such as entry-level website maintenance, database work, junior help desk or, wherever the student's strengths lie.

In response to a question, Barbara advised members that there would not be any additional costs to the College to run the program.

Barbara advised members that the curriculum guidelines will come to the November and December meetings for approval.

**ACTION Please take this to your constituency groups for feedback.**

5.5 Psychiatric Nursing Degree: The Chair introduced Mike Tarko and Joy Holmwood.

The Chair advised members the document is a concept statement and notification that a degree is being proposed. She added it is presented for information and feedback at this time.

Joy Holmwood advised members that the Board of Directors of the Registered Psychiatric Nurses of Canada is expected to endorse a policy statement regarding baccalaureate degree as entry to practice. She noted that the College of Registered Psychiatric Nurses of BC has adopted the Registered Psychiatric Nurses Competency Profile for the profession in Canada that outlines the competencies of RPNs prepared at the diploma, baccalaureate and advanced practice levels. She added that this is meant to serve as a parameter for the development of educational programs.

In response to a question, Joy advised members that Department of Psychiatric Nursing plans to use existing curriculum in the diploma and advanced diploma programs as the base for this degree program.

- 5.6 Course renumbering: The Registrar advised members that during discussions concerning the General Nursing applied degree, it became apparent that consideration should now be given to re-numbering all College courses. She noted that it is important for the College to be consistent with university taxonomy. She referred to the memo in the package indicating that all College preparatory should start with "0", first year program courses should start with a "1", second year "2", third year "3" and fourth year "4". The Registrar noted that, in the context of post-degree diploma, it is being considered to use a designation of "5" for fifth-year courses.

The Registrar informed members that Kwantlen University College has adopted this numbering system.

J. McKendry noted that we are now beginning to see the consequential changes given the College is now a four year institution.

Considerable concern was raised regarding College preparatory courses being designated a "0" and the effect it will have on student loans.

It was suggested that VPAC visit the issue of what courses should be considered preparatory and therefore not eligible for student loan. In response, it was noted that the Federal government has clearly established criteria regarding what types of courses are eligible for student loans. It was agreed that this item will be added to the next VPAC Agenda. It was noted that J. McKendry would report the results of the VPAC discussion to Education Council.

One member was concerned if "our" current designation as a "Community College" would change as a result of offering airlied s..il.





\_\_\_\_\_ Chair \_\_\_\_\_ Secretary