

3. APPROVAL OF THE SEPTEMBER 17, 2007 MINUTES:

D. McCloy requested that a sentence be added to page 7 of the Minutes in the second paragraph as follows :

“... legal responsibilities when students are in practicums. She was concerned that patients must be protected and kept safe – public protection is obligatory to Health Science licensed professionals.”

E. McCausland requested that on page 4, Item 4.5, the first bullet read as follows:

“ The Chair pointed out that the proposed changes were significant in that there has always been a certain level of scrutiny from Education Council in the past. E. McCausland inquired about changes ...”

The minutes were approved as amended.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Educational Excellence Committee Recommendations – In Camera

R. Coulson was invited to the table to

THAT Education Council approve the addition of the following paragraph identifying and defining a new Douglas College Credential.

“Training Group Certificate: issued when a formal credential of successful completion for a Training Group non credit program is required. Appropriate evaluation of learning outcomes is planned and conducted.”

The Motion was CARRIED.

- b) *Credentials Awarded at Douglas College Policy Revision – Addition of Discipline Specialties*
There being no discussion.

MOVED by G. Gramozis; SECONDED by E. McCausland

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revision of the Credentials Awarded at Douglas College Policy by amending the definition of Associate Degree under the heading of Types of Credential as follows:

“Associate Degree: as defined in provincial legislation, in Arts or Sciences, requiring a minimum of 60 credits of first- and second-year university-transfer courses; may include a thematic emphasis or *discipline* specialization. A *discipline specialization* is met by completing 18 or more credits, including at least 9 credits of second-year courses, in a given academic discipline.”

The Motion was CARRIED.

- c) *Program Approval Policy – New or Revised Degree Revision – change to Curriculum Grid Definition*
E. McCausland pointed out that if the change is made as proposed the Deans would be responsible for making sure the appropriate consultations are carried out. She expressed that it is her experience that if only one person is responsible that sometimes things can be missed. She felt that Council should keep an eye through the FECs that the consultation process is occurring correctly. She emphasized that she was in support of the change as recommended.

There being no further discussion.

MOVED by L. Guppy; SECONDED by S. Bubrick,

BE IT AND IT WAS RESOLVED:

approval otherwise they would run the risk of successful student appeals.

- The Chair confirmed that if departmental policies were not approved by Education Council they would not be enforceable and also stated that any changes made with regard to amendments would also have to come to Council.

There was extensive discussion about the amendment to the wording as suggested at the September 17, 2007 meeting by adding the words ‘as approved by Education Council’ to various sections of the policy.

- G. Bowbrick stated that he felt the wording ‘as approved by Education Council’ would be redundant as all such grading standard policies have to be approved by Council according to the College and institutions Act. He further stated that if this wording was added to this policy and not to other policies it could arguably cause problems in the future if a policy is not specified as being ‘approved by Education Council’.
- T. James stated the policy committee would not mind either way but if the words were redundant then they should not be included. G. Bowbrick felt there should be consistent language throughout a policy.
- T. Yip and M. Brulhart both suggested that by leaving the words in that the policy may be more ‘user friendly’.
- T. Yip further added that the words may act as an incentive for departments to get their policies forward to Council in a timely manner. D. McCloy indicated that there was a high motivation from her faculty to have their policies approved and T. Yip replied that his comments were more related to departments other than Health Sciences.
- After lengthy discussion, a straw vote indicated that the majority of members were in agreement not to include the words ‘as approved by Education Council’ to the policy but to amend the rest of the policy as recommended by the Policy Subcommittee.
- Council all agreed that the word ‘some’ should be added, before the words ‘limited enrollment programs’, to the policy amendments proposed by the Policy subcommittee at the September 17, 2007 meeting.

There being no further discussion.

MOVED by M. Brulhart; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the amendments to the Academic Performance Policy as shown in the attached Appendix A.

The Motion was CARRIED.

4.3 Program Revisions

- a) Bachelor of Science Psychiatric Nursing Program Revision
The Chair explained that the Motion to Approve the Bachelor of Science Psychiatric Nursing Degree program revisions were contingent on the approval of curriculum changes that were still going through the Curriculum Committee review process and so this item will be postponed to the November 19, 2007 meeting.
- b) Diploma in Psychiatric Nursing
The Chair explained that Education Council should consider the addition of a revision to the sequencing of the course PSYCH 1130 in the Diploma Program a new revision and that since Education Council had not considered this aspect of the requested program revision last month we should consider this version of the Diploma revision as a new Notice of Motion. Anna Helewka was invited to the table to speak to this item. There was no further discussion.

Action: Please take this to your constituencies for feedback and consideration of a Motion to Approve at the November 19, 2007 Education Council meeting.

4.4 Restructuring of the College Professional Development Reporting Structure

The Chair explained that under the College Board Planned Change Policy it was reasonable for Council to have some discussion and give feedback for Senior Management Team on the restructuring of the College Professional Development reporting structure. She further explained that EDCO does not have a formal advising role or an explicit approval role on this matter. As B. Jensen was away, S. Witter was speaking on his behalf.

Most members indicated that they had already forwarded their constituencies' comments directly to either B. Cowin or B. Jensen. The Chair requested that those who had not already done so, forward their input to either individual.

A summary of comments that were brought forward at the meeting are as follows:

- The new plan was not clearly defined and B. Jensen's review paper provides only a generalized view of the new structure.

The Chair indicated that B. Jensen had commented to her that some of the written response from Douglas Development seemed to make assumptions based on information that was not correct; he felt that maybe there was some misunderstanding behind the response. S. Witter confirmed that an example of this was that the Professional Development Committee would be taken over by Employee Relations but this was incorrect, the Committee would be staying as it is currently. The changes that would move to Employee Relations were mainly administrative.

K. Denton stated that there seemed to be a lot of confusion around clarity and language and she indicated that it was important there be a follow up where people were aware that their input had been heard. She felt that this would make the implementation process smoother. S. Witter said she understood that B. Cowin would be doing this.

4.5 Admissions & Language Competency Committee Recommendations
There being no discussion.

There was unanimous consent to short-cycle a Motion to Approve the Admissions and Language Competency Committee recommendations.

MOVED by S. Vanderburgh; SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the amendment of the admission requirements for the Dispensing Optician Program by the removal of the requirement for two reference letters.

The Motion was CARRIED.

4.6 Curriculum Committee Recommendations
E. McCausland advised that the PNUR 4885 course should read PNUR 4585 and that the PSYC 4706 should read PHIL 4706.

There was unanimous consent to short-cycle a Motion to Approve the Curriculum Committee Recommendations as amended.

MOVED by D. McCloy; SECONDED by T. James,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the new and revised guidelines for BHIN 1240, BHIN 1256, CCSD 2340, CCSD 2440, THRT 2444, PNUR 4585, NURS 3130, NURS 3200, NURS 3210, NURS 3220, NURS 3300, NURS 3301, NURS 4110, NURS 4131, PHIL 2360, PHIL 4706, PSYC 3308, PSYC 3320, PSYC 3330, PSYC 3331, PSYC 3342, SPSC 1316, SPSC 1317 and the withdrawal of THRT 2477, THRT 4806, PHIL 1280, PSYC 2308, PSYC 2320, PSYC 2330, PSYC 2331, PSYC 2342

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Certificate in Child and Youth Care Program Withdrawal

There was no discussion

Action: Please take this to your constituencies for feedback and consideration of a Motion to Approve at the November 19, 2007 Education Council meeting.

5.2 2008/2009 Academic Calendar

T. Angus reported that there were no changes from the previous calendar. There was no further discussion.

Action: Please take this to your constituencies and bring their formal advice to Senior Management Team to the November 19, 2007 Education Council meeting.

6. REPORTS

6.1 Report from the Chair

The Chair confirmed that she had distributed a list of Education Council Committee assignments and asked if there were any errors and omissions. T. James pointed out that the list contained only Education Council members on the committees and did not include members of the College Community who also sat on the committees.

6.2 Report from the President

S. Witter notified Council that the Ministry had turned down the Bachelor of Music degree even though it had been approved by the Degree Quality Assessment Board. She noted that five other degrees had been turned down in the last month at other Colleges in the Province. She read excerpts from a letter from the Ministry.

“While there is projected current and future labour market demand, there is also a demographic decline occurring within the key K-12 age group, which will mitigate future need for both public and private music teachers ... there is no compelling evidence that a degree in music provides a strong labour market advantage over a diploma. ...other lower mainland institutions offering Bachelors of Music.”

She advised that the Language, Literature and Performing Arts faculty may make another submission in about a year after studying where they could strengthen any weak areas. She also advised that she felt that the Campus 2020 report and declining enrolment were also contributing factors.

S. Witter advised that the collaborative degree, Bachelor of Performing Arts, was currently with the Ministry.

S. Witter advised that the President's report had been sent to the College Community that morning. She reported that four years ago the College had received 1,500 FTEs from the Provincial Strategic Investment Fund. However, last year the Ministry reallocated some of these FTEs based on the Government's priorities and redirected them to aboriginal, trades and graduate seats. She advised that this will happen again this year. The

addition, students in some limited

The student will be encouraged to seek help to improve his/her academic performance and will be provided with a list of the various sources of educational help available to students at Douglas College.

Academic Alert standing will not be recorded on the student's permanent record.

Academic Probation

The student whose semester or cumulative Grade Point Average falls below the minimum requirement of 1.71 (based on at least nine credits attempted in a semester or on a total of at least nine credits attempted) will be notified in writing of his or her probationary status and required to book an appointment with a counsellor to discuss his or her academic progress and receive clearance to remain enrolled. If the student does not meet with a counsellor, he or she will be deregistered from all courses and/or will not be permitted to register in further courses until such a meeting has taken place.

The student's academic performance will be reviewed upon completion of a further minimum of six credits. If the Grade Point Average over those credits is 1.71 or better, the student will be taken off probation. The student will no longer be under any restrictions regarding course load or selection. If the Grade Point Average over those credits is below 1.71, the student will be required to withdraw for one major semester, as determined by the Registrar.

A student who has been required to withdraw must make application for readmission. Permission for readmission will be granted by the Registrar, in consultation with the Department Chair/Program Coordinator, if needed. A student readmitted after being required to withdraw is initially limited to a maximum enrollment of nine credits in which he or she must achieve a grade point average of 2.00 or better. A student who does not attain this level over the first nine credits after his or her return will be required to withdraw from the

College for two years and may be readmitted only by approval of the Educational Policy Appeals Committee.

Program Progression

Students enrolled in some limited enrollment programs must maintain the academic and practice performance standards as outlined in the specific policies of the program.

Students whose academic and/or practice performance falls below the standards set by program policy will be notified in writing by the Program Coordinator about the specific concerns and remedies required by the student for progression in the program within the next semester or other appropriate time period. Failure to improve performance could result in the student being prevented from enrolling in practicum, clinical or practice courses and/or being advanced to the next semester, in accordance with specific program policy.

Academic Excellence

Students whose academic performance is of a superior standing will be recognized as follows:

Dean's List

Students will be placed on the Dean's List if they:

Either: complete a minimum of 12 credits in one semester and achieve a semester GPA of 4.00 or better;

Or: complete a minimum of 12 credits over more than one semester and achieve a cumulative GPA and semester GPA of 4.00.

Achievement on the Dean's List will be noted on a student's Permanent Record (including the official transcript) and the student will receive a Letter of Congratulation from the College.

Gold Cord

Students whose GPA score ranks in the top ten percent of student GPA scores in each Faculty/credential (on qualifying courses) will be