

Open Meeting 5:00 p.m.  
Board Members

Ivana Cikes, Chair, Education Council (ex-officio)  
Kathy Denton, President (ex-officio)  
John Evans, BEGC Chair; Board Chair  
Brian Haugen  
Rebecca Jules  
Jeevan Khunkhun, CPC Chair  
Marissa Martin  
Bobby Pawar  
Telka Pesklevits  
Dave Seaweed  
Maureen Shaw  
Wesley Snider  
Eileen Stewart, HRC Chair; Board Vice Chair  
Susan Todd  
Jodie Wickens

Administration

Jo-Anne Bilquist, College Secretary (Recorder)  
Thor Borgford, VP, Academic and Provost  
Sarah Dench, AVP, Academic and Student Affairs  
Keith Ellis, AVP, Institutional Effectiveness  
Vivian Lee, Director, Finance  
Brian Mackay, AVP, Technology & CIO  
Rebecca Maurer, AVP, Human Resources  
Guangwei Ouyang, VP, International Education & Strategic Partnerships  
Dave Taylor, AVP, Public Affairs  
Tracey Szirth, VP, Administrative Services and CFO

Observers

Len Millis, Douglas College Faculty Association  
Stephen Beasley, DSU  
Andrew Dalton, DSU  
McKenzie Hutchison, DSU

Guests

REGRETS

Board Members: Adel Gamar

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1. CALL TO ORDER AND CHAIR'S REMARKS

There being a quorum present, Chair John Evans called the meeting to order at 5:11 p.m., following the group photo.

Dave Seaweed extended a welcome to campus on behalf of the Qayqayt First Nation and all Coast Salish peoples.

2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

**2018/0901** THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:

- 2.1 Minutes of the June 28, 2018 Open Session Board Meeting
- 2.2 2018-19 College Board and Committee Meeting Schedule
- 2.3 Correspondence, Reports and Invitations Extended to the Board

3.

### 3.2 Board Orientation and 2018- 19 Board Mentors

John Evans reported that an orientation session for new members was held on August 29<sup>th</sup>, and noted that each new member has had a mentor assigned to them.

John also advised that Jeevan Khunkhun has given notice that he will resign from the Board at the end of September. John thanked Jeevan for his 5 years of service to the Board, including many significant contributions.

## 4. PRESIDENT'S REPORT

### 4.1 Report on Operational and Strategic Matters

Kathy Denton referred to her written report in the agenda package, explaining to new members that her verbal report highlights parts of the written document, and she is happy to take questions if they have any.

Kathy advised that implementation of the Tobacco and Smoke Free policy has gone well with signs now prominently displayed around campus, and noted the feedback has been mostly positive. She also advised that, in response to the pending legalization of marijuana, policies covering impairment are currently being created. She reminded Board members of the Anvil Office Tower formal opening event on Monday, noting that instruction in the new location is underway. She thanked Tracey Szirth and her team for the success of the project. Finally, Kathy gave a brief update on the Bachelor of Social Work program, and the ongoing discussions with the BC College of Social Work.

## 5. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS

### 5.1 Board Executive and Governance Committee (BEGC)

#### a) Chair's Report

John Evans discussed his report, adding that he spoke with AEST Minister Mark this morning and she mentioned interest in a site visit at the Coquitlam Campus in coming months. He advised the Committee has reviewed their allocation of risks, with nothing outstanding to note.

#### b) Board Committee and Liaison Appointments

John Evans discussed the Committee appointment recommendations, as listed. He advised Board members that they may be asked, in future, to join additional committees.

It was moved, seconded and unanimously resolved:

**2018/0902** THAT the College Board approve the following Committee and Liaison appointments, effective September 20, 2018:

- i. Audit & Finance Committee (AFC):  
Adel Gamar, Eileen Stewart, Susan Todd
- ii. Human Resource Committee (HRC):  
Rebecca Jules, Bobby Pawar, Eileen Stewart
- iii. Campus Planning Committee (CPC):  
Dave Seaweed, Wes Snider, Maureen Shaw, Jodie Wickens
- iv. Technology Strategy Committee (TSC):  
Adel Gamar, Brian Haugen, Telka Pesklevits
- v. Board Liaison to the Douglas College Foundation:  
Marissa Martin
- vi. Board Liaison to Education Council (EdCo):  
Wes Snider
- vii. Board Representative to the Douglas College Honorary Fellow Selection Committee:  
Bobby Pawar



Jeevan Khunkhun noted this is an annual review submitted to Ministry.

It was moved, seconded and unanimously resolved:

**2018/0906** THAT the College Board approve the Statement of Financial Information pursuant to the Financial Information Act for the year ended March 31, 2018

c) Quarterly Three- Year Financial Forecast: Q1, 2018/19

Jeevan Khunkhun briefly reviewed the forecast.

5.3 Campus Planning Committee (CPC)

a) Chair's Report

There was no formal report, due to the cancellation of September's meeting.

Jeevan Khunkhun reported on the completion of the Anvil project, with the costing on track to come in under budget. He noted that the Five Year Capital Plan was submitted to Ministry as expected. Moving forward the priority items are upcoming renovations at both campuses.

5.4 Human Resources Committee ( HRC)

a) Chair's Report

There was no formal report, due to the cancellation of September's meeting.

5.5 Technology Strategy Committee (TSC)

a) Chair's Report

There was no formal report, due to the cancellation of September's meeting.

Brian Mackay gave a brief outline of the Centre for Information Technology (CEIT) and the College's Five Year Technology Strategy.

5.6 Education Council

a) Education Council Chair's Report: September 2018 Meeting

Ivana Cikes discussed her report, noting this was her first Education Council meeting as Chair.

5.7 Douglas College Foundation

a) Board Liaison's Report

Marissa Martin reported that the Foundation Board approved the Director's request for matching funds, and they approved a new one year strategic plan. She noted there are six new members on the Foundation Board as well.

6. NEXT MEETING AND ADJOURNMENT

There being no further business, John Evans confirmed the next meetings for October 13, 2018 (Retreat) and November 22, 2018, and adjourned the meeting at 6:08 p.m.

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CHAIR

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PRESIDENT