

**DOUGLAS COLLEGE  
MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD ON MONDAY, SEPTEMBER 18, 2000 AT 4:15 P.M. IN THE BOARD ROOM  
NEW WESTMINSTER CAMPUS**

reminded members that the Committee has done the preliminary work of recommending the award recipients.

to present the awards at the Board meeting following the Seasonal Event in

out that solutions to exam scheduling difficulties must be found and that Council's responsibility is to recommend solutions which respect the concerns already raised by the SLRTF's deliberations and which have the least impact on curriculum and instruction.

**ACTION Members are requested to bring their feedback to the October meeting for final decision.**

- 4.4 Admission Requirements for Open Enrollment Programs: The Chair advised members that a sub-committee has been formed to recommend admission standards for open-enrollment areas. The Chair noted that if the Committee is able to come to a tentative recommendation, it may solicit initial response from the open enrollment FECs before bringing a recommendation to Council.

The Chair noted that Council offers advice to the Board with regard to qualifications for admission policies and any decision must go to the Board for approval and adoption.

- 4.5 Residency Credit: The Chair referred to the report of the Residency Credit Exemption Committee and the earlier memo from John McKendry and the Deans which had been discussed preliminarily in June. A third paper from Carol Howorth was made available at the meeting and its contents briefly highlighted.

Because of the presentation of new information which Council members had not been able to read prior to the meeting and which added further complication to the already conflicting perspectives of the two original documents, the Chair recommended a process to enable Education Council to work toward resolution of this issue: the PLA policy which currently houses the residency requirement is scheduled for review this year. A working group including, if possible, representation from the Residency Credit Exemption Committee and the Educational Policy Committee as well as the PLA Co-ordinator might review the policy, the three documents currently before Council, other relevant information, and feedback from constituent groups to bring forward a recommendation for Council's consideration. It was noted that the Policy Committee has a number of policies underway at the moment so that work on this policy and attendant issues would not begin immediately. In the meantime, the status quo would remain with the Residency Credit Exemption Committee in place.

In order that this working group can receive the feedback of Council constituents, it was agreed that members would take to their constituents for discussion and response the specific recommendations outlined in each of the three documents. It was requested that these responses be in writing so that they can be passed on directly to the working group.

**ACTION** Please prepare a written response documenting your constituents' responses to the recommendations outlined in the three documents and submit these by November 1<sup>st</sup>, 2000 to Brenda Pickard.

- 4.6 Draft Progress Report - Self Study Implementation Plan: The Chair drew members' attention to the memo from Bob Cowin asking for one or two people from each area to provide feedback to the Progress Report.

**ACTION** The Chair asked that this feedback be brought to next month's meeting.

- 4.7 Curriculum Committee Recommendations: R. Chapman advised members that he and Amanda Hardman reviewed twenty course revisions and the curriculum guidelines for a new course on e-business portal development. He informed members that the course revisions and new course were consistent with all educational policies.

A question was asked and answered about the nature of the revisions.

**There was unanimous consent to short-cycle the Motion to approve the submitted new course and revised curriculum guidelines.**

**MOVED by D. Lancien, SECONDED by E. Inoue,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the submitted curriculum guidelines for HSRC 100, HSRC 101, HSRC 102, HSRC 110, HSRC 111, HSRC 112, ECED 100, ECED 282, ACCT 110, ACCT 210, ACCT 235, ACCT 310, ACCT 320, ACCT 350, ACCT 410, ACCT 420, CISY 300, CISY 410, CISY 530 and OADM 245.**

**The Motion was CARRIED.**

- 4.8 Task Group on Open Enrollment Admissions: The Chair referred members to the minutes of recent meetings in the package and advised members that a meeting is scheduled for Wednesday, October 4 and that a draft of the final report will go to SMT for consideration.

5. NEW BUSINESS

- 5.1 Policy Revision - Withdrawals Policy: The Chair referred members to a memo from the Registrar which advised that the Task Force on Admissions and

Registration is asking Council to consider reducing the number of times a student may take a course from three to two. It was clarified that there would continue to be grounds for a waiver.

**ACTION**      **Please bring feedback to next month's meeting for final vote.**

- 5.2      Assignment of Committee Responsibilities: The Chair indicated that several committees were in need of student representation. She described briefly the mandate of the Planning and Priorities Committee and the Educational Excellence Committee and asked for volunteers.

Bookstore and print shop's perspective for the first page of course outlines to follow a standard format.

On a related topic, the Course Outline Template should be available in October.

The Chair advised members that the listserv has been dissolved and a new one whose address will not be published on the web will be created.

The Chair advised members that as a result of the discussions that took place at Council last spring regarding Educational Technology and Council's suggested amendment to the 2000-2001 Tactical Plan, Council has been invited by TPMC to have representation into the 2001-2004 three-year plan. Penny Swanson has agreed to fill this role and will report to the Planning and Priorities standing committee of Council. In order to ensure that Penny is familiar with the planning and consultation needs of Council's constituencies, Joan Wenman, Chair of this Committee, will call a meeting in October which interested Council members (or delegates with educational technology expertise) will be asked to attend.

The Chair advised members that the call for innovative educational technology projects has gone out.

The Chair informed members that Education Council is one of a number of sponsors of the upcoming forum (September 27<sup>th</sup>) entitled "Education: A Public





\_\_\_\_\_ Chair

\_\_\_\_\_ Secretary