

*Open Meeting File 2023-03-30 for approval May 25, 2023*

**IN ATTENDANCE**

**Board Members**

Graeme Bowbrick, Education Council Chair (ex-officio)  
Bailey Cove  
Kathy Denton, President (ex-officio)  
Mehre Dlr  
Adel Gamar, BEGC Chair; Board Chair  
Bereket Kebede  
Natasha Knox, Vice Chair  
Baljinder Narang  
Mohammad Rafiei  
Erin Rozman  
Jin Taek Shim  
Eileen Stewart, HRC Chair  
Susan Todd, CPC Chair

**Guests:** N/A

**Administration**

Thor Borgford, VP Academic and Provost  
Sherry Chin-Shue, VP Human Resources  
Sarah Dench, VP Student Affairs  
Keith Ellis, AVP Institutional Effectiveness  
Vivian Lee, Director, Finance  
Michael Lam, AVP Technology and CIO  
Leonel Roldan-Flores, AVP International Education  
Devon Smith, College Secretary (Recorder)  
Kayoko Takeuchi, VP Administrative Services and CFO  
Dave Taylor, VP Public Affairs

**Observers**

Pranav Aggarwal  
Sara Arora  
Hypatia Behar-Gryl  
Ryan Cousineau, BCGEU  
Andrew Dalton, Douglas Student's Union  
Danna Domasig, Douglas Student's Union  
Zachary Goldthorpe  
Matthew Harland  
Sara MacFayden  
Ahmed Masood  
Barb Mykle-Hotzon  
Jasmine Nicholsfigueiredo, Douglas College Faculty Association  
George Tse

## 2. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved, seconded and unanimously resolved:

**2023/0301** *THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda:*

- 2.1 Minutes of the January 26, 2023 Open Session Board Meeting
- 2.2 Resolutions Approved by the Board at the January 26, 2023 Closed Session
- 2.3 Correspondence, Reports and Invitations Extended to the Board

## 3. PRESIDENT and CEO'S REPORT

### 3.1 President's Report

Kathy Denton referred to her written report included in the agenda package. She highlighted that a new Registrar had been hired and would be starting at the beginning of April. Kathy also noted that the Minister, Minister Robinson, would be visiting the College and expressed her gratitude to the DSU for assisting with the visit.

## 4. ACADEMIC DIVISION UPDATE

### 4.1 Transfer of the Sign Language Interpretation Program to Vancouver Community College

Kathy Denton introduced this item, reminding the Board that there had been some prior discussion regarding the program in January. Kathy advised that the Vice President Academic and Provost, as well as the Dean for the program, had met with Vancouver Community College ("VCC") to seek long term solutions to the low enrolment issues. Kathy further advised that based on these discussions, VCC had offered to take over the program. She invited Thor Borgford to further speak to the item.

Thor presented his recommendation as included in the published package, highlighting that it included a large history of the program. Thor noted that the proposal to move the program is not meant to damage the program, but rather to bolster a struggling program from the point of enrolment. He advised that it would be in the best interest to collocate Sign Language Interpretation with Deaf Studies at the same institution, and he advised that VCC is the better site for this combination. Thor further advised that there is no reciprocal opportunity available, as VCC has not offered to transfer any programs to Douglas.

Graeme Bowbrick provided contact information for the program at VCC.   
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**d) 2023/2024 College Budget Consultations, Management's Response to Solicited Feedback**

Eileen Stewart acknowledged the engagement work that had been done for this item, as well as the thoroughness on the response from stakeholders. She expressed her gratitude to everyone who provided input, including the Senior Management Team's responses.

Kathy Denton added that it had been extremely beneficial to receive DSU's advice early. Kathy advised that the public forums were well attended. She noted that the DCFA feedback closely maps onto questions that were heard at the forum.

Susan Todd commented that she was impressed with the feedback submitted by DSU and appreciates that the results from the survey were shared.

*(A 5-minute break commenced at 6:19 pm)*

**e) 2023/2024 Douglas College Consolidated Budget**

*(Meeting resumed at 6:25 pm)*

Kayoko Takeuchi was invited to present the final Draft Consolidated Budget. Kayoko highlighted an update on total FTEs.

Adel invited questions on behalf of Kayoko.

Jin Taek Shim inquired whether there were any significant changes from what was presented to the Board in January, 2023. Kayoko responded that the surplus had increased, and that the majority of the increase was due to enrolments.

Susan Todd inquired what could be the greatest risk that could derail the budget as presented. Kayoko responded that the College is conservative in nature when preparing the budget and that the budget has not .red.6 (o s)-2.8



