

A: Division: **INSTRUCTIONAL**

Date:

**DECEMBER 1995**

B: Department: **COMMERCE AND BUSINESS**

New Course:

~~ADMINISTRATIVE~~

**FEBRUARY 1994**

Program:

**ACCOUNTING MANAGEMENT**

Revision of Course  
Information form:

NG

E:

3

Semester Credit

C:

ACCT 220

Subject & Course No.

D:

COMPUTERIZED ACCOUNTING

Descriptive Title

~~NO TEXTBOOKS AND MATERIALS TO BE PURCHASED BY STUDENTS~~

AC Plus, Latest Ed.

Genzer, Erik and John McMurray. Using ACCP

2.5 Designing financial statements using the financial reports

2.6 Year-end processing

- 3.2 Transaction processing.
- 3.3 Period-end processing.
- 4.1 Creating the Accounts Payable Ledger.

4.3 Period-end processing

INSTRUCTION

0: METHOD OF INST

Conducted in a computer lab

Lecture/Lab

EVALUATION

R: COURSE

1. Spreadsheets		
Assignment(s)	1%	2%
Quizzes	4%	
Test	14%	20%

2. ACCPAC G/L & F/R

Assignment(s)	1%	2%
Quizzes	4%	6%
Test(s)	14%	20%

Assignment	2%	
Quizzes	4%	
Test	14%	20%
		<u>20%</u>

4. ACCPAC A/P

Assignment	2%	
Quizzes	4%	
Test	14%	20%
		<u>20%</u>
		<u>100%</u>

OBTAIN CREDIT FOR THE COURSE.