



EFFECTIVE: SEPTEMBER 2005
CURRICULUM GUIDELINES

Division: Educational Services

Effective Date:

Sept

E: 3

Subject & Course No.	Descriptive Title	Semester Credits
F: Calendar Description: This course is for students who wish to upgrade their writing for personal, educational and/or employment purposes. It is designed for students who have some composition experience and intermediate listening and speaking skills. This course will provide practice in writing different types of expository paragraphs and short com		se grammar, sentence structure and vocabulary accurately, and proofread for errors.
G:	H: Course Prerequisites: EASL 0164 or EASL 0165 and EASL 0174 or EASL 0175 or EASL assessment or EASL 0160	I: Course Corequisites:

M: Course Objectives / Learning Outcomes

Overall Objectives

Extend fluency and confidence in writing for a range of personal, academic and employment purposes

Specific Objectives

1. Read and understand material to support writing
2. Use strategies to learn academic material
3. Write reflectively
4. Plan, write, revise, and edit paragraph-length pieces of writing that meet

Classroom Skills

1. To take responsibility for the following:
 - i) attendance and punctuality.
 - ii) class work and assignments
 - iii) participation and teamwork

O: Methods of Instruction

Whole and small group instruction will be combined with individual assistance and student-directed learning. Students will participate in the setting of goals by identifying their communicative and language development needs, and will participate in the selection of learning activities.

P: Textbooks and Materials to be Purchased by Students

Students may be required to purchase a textbook to be determined by the instructor.

Q: Means of Assessment

1. Complete assigned skill-development tasks
2. Read instructor and self-selected material, both factual and issue-oriented, and write informal reports
3. Write compositions that meet instructor specified criteria for content, organization, language use and accuracy, and format
These assignments could include:
 - i) journals that describe personal experience and respond to ideas and information in readings
 - ii) informal pieces of writing that summarize overall key idea, main ideas and key details in reading materials
 - iii) informal pieces of writing that identify an author's opinion and supporting details
 - iv) informal compositions that describe plot, characters, and/or setting in a short story
4. Write formal compositions of several types, including at least one cause/effect and one comparison/contrast, that describe personal experience or respond to ideas and information in