

M :	Course Objectives/Learning Outcomes		
	This First Semester Experience Course is intended to:		
	Assist students in their transition to college. Encourage students to use many of the college's resources and services. Assist students in achieving their academic and personal goals. Increase self-awareness and assist students to realize their academic potential.emic		

N: Course Content

This course will expose students to a number of first semester issues and topics that will be introduced and presented by faculty from various participating departments college-wide. Students will receive information and develop competencies in the following core area:

Orientation to Douglas College

- 1. Learning about the host institution
- 2. Determining the value of a post-secondary education
- 3. Becoming acquainted with the Douglas College grading system
- 4. Learning about Douglas College's standards and policies
- 5. Understanding the Grade Point Average (GPA)
- 6. Understanding registration issues (e.g. transferring credits from other post-secondary institutions, late registration, repeating same courses, fee payments, refunds, etc.)
- 7. Petitioning and appealing grades and other college decisions
- 8. Understanding probation and academic performance regulations

Becoming a Master Student

- 9. Maximizing attitude and motivation
- 10. Developing learning and memory strategies
- 11. Becoming a strategic learner
- 12. <u>Enhancing study skills</u>: improving attention/concentration, listening, reading, highlighting, summarizing, note taking, researching, documenting, writing academic papers, preparing for exams, and test-taking strategics.
- 13. <u>Becoming acquainted with the Douglas College Library</u>: computer resources and labs at Douglas College, library catalogue, interlibrary loan, reserves, references, search engines, periodicals, audio-visual library.
- 14. <u>Becoming a critical thinker</u>: understanding arguments, argument identification, structures of arguments, evaluating premises, conclusions.
- 15. <u>Developing college writing skills</u>: summarizing, analyzing critically, evaluating sources, integrating sources into students' writing, structuring academic argument.

Personal Development

- 16. Understanding emotional intelligence
- 17. Identifying personal style
- 18. Identifying learning style
- 19. Aligning personal style to education and career development
- 20. Understanding the habits of highly effective people

Time and Stress Management

- 21. Identifying priorities
- 22. Managing time effectively
- 23. Understanding procrastination
- 24. Keeping a balance between work, recreation and studies
- 25. Assessing current lifestyles and priorities
- 26. Understanding the importance of setting goals.
- 27. Identifying the symptoms of stress
- 28. Learning practical techniques for relaxation and health
- 29. Developing a money management process, reducing financial crises, creating an educational financial plan, learning about funding sources and student loan applications.

Course Content con't Introduction to Career Development 30. Learning about the changing labour market and factors that affect it 31. Identifying new occupational trends 32. Researching job futures 33. Career and lifestyle planning 34. Using the world wide web and other resources for occupational information 35. Designing a laddered approach to lifelong learning 36. Developing an educational plan **Effective Communication** 37. Learning about the communication loop 38. Developing assertive, respectful communication 39. Enhancing listening skills 40. Improving communication with instructors fig **new**uooping Methods of Instruction <u>O:</u> **(b)** 17152000hn000 rgD2(0Tj14D(unicatrse is 0.t0nd0 0.00 r(g abo)Tj21.96000t0000 TD(rket an)Tj27.3it82ap000 TDg abdut)Tj34.5

<u>R:</u>	R: Prior Learning Assessment and Recognition: specify whether course is open for PLAR		
	No		
Course Designer(s)		Education Council/Curriculum Committee Representative	
Dean/Director		Regist	